



# MCS Employee Agreement to attend the Emily Lembeck Early Learning Center

Name of Student \_\_\_\_\_ SSN \_\_\_\_\_  
 Parent / Guardian Name \_\_\_\_\_  
 E-mail Address (required) \_\_\_\_\_  
 Home Address \_\_\_\_\_ City \_\_\_\_\_ County \_\_\_\_\_ Zip \_\_\_\_\_  
 Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_  
 School Currently Attending \_\_\_\_\_  
 School Applying to \_\_\_\_\_  
 Applying for Academic Year \_\_\_\_\_ Grade \_\_\_\_\_

Employees Only Complete this Section  
 Employee Name: \_\_\_\_\_  
 Employee Title: \_\_\_\_\_  
 Employee Work Site: \_\_\_\_\_  
 Is this a request for Work Site Placement?  
 \_\_\_\_\_ Yes \_\_\_\_\_ No

**Acceptance and Continuation** are based on the parent and student adhering to the following criteria at the Emily Lembeck Early Learning Center:

**Students shall:**

- Conform to school dress code, including uniforms.

**Parents/Guardians shall:**

- Provide all registration documents on time.
- Provide transportation for their child to and from school, and comply with established school drop-off and pick-up times and procedures.
- Ensure that their child is at school every day, on time, unless prevented by illness or other excused absence.
- Maintain up-to-date contact information on file at the school.
- Participate in parent involvement activities at the school.
- Agree to remain at the school for the entire school year, unless they relocate outside the Marietta City Schools district.
- Understand that Marietta City Schools must be able to accommodate the applicant without placing undue financial burden on the school system.

I have read this *Enrollment Agreement* and hereby agree to comply with the requirements contained therein. I acknowledge by my signature that failure to comply with these requirements may results in my child being unable to continue enrollment at the Emily Lembeck Early Learning Center.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**THIS SECTION TO BE COMPLETED BY EMILY LEMBECK EARLY LEARNING CENTER**

\_\_\_\_\_ **APPROVED** \_\_\_\_\_ **DENIED**

Comments: \_\_\_\_\_

Director of Early Learning (or Designee) Signature \_\_\_\_\_ Date \_\_\_\_\_