



MCS Employee Agreement to attend the Emily Lembeck Early Learning Center

Name of Student _____ SSN _____
 Parent / Guardian Name _____
 E-mail Address (required) _____
 Home Address _____ City _____ County _____ Zip _____
 Home Phone _____ Work Phone _____ Cell Phone _____
 School Currently Attending _____
 School Applying to _____
 Applying for Academic Year _____ Grade _____

Employees Only Complete this Section
 Employee Name: _____
 Employee Title: _____
 Employee Work Site: _____
 Is this a request for Work Site Placement?
 _____ Yes _____ No

Acceptance and Continuation are based on the parent and student adhering to the following criteria at the Emily Lembeck Early Learning Center:

Students shall:

- Conform to school dress code, including uniforms.

Parents/Guardians shall:

- Provide all registration documents on time.
- Provide transportation for their child to and from school, and comply with established school drop-off and pick-up times and procedures.
- Ensure that their child is at school every day, on time, unless prevented by illness or other excused absence.
- Maintain up-to-date contact information on file at the school.
- Participate in parent involvement activities at the school.
- Agree to remain at the school for the entire school year, unless they relocate outside the Marietta City Schools district.
- Understand that Marietta City Schools must be able to accommodate the applicant without placing undue financial burden on the school system.

I have read this *Enrollment Agreement* and hereby agree to comply with the requirements contained therein. I acknowledge by my signature that failure to comply with these requirements may results in my child being unable to continue enrollment at the Emily Lembeck Early Learning Center.

Parent/Guardian Signature: _____ Date: _____

THIS SECTION TO BE COMPLETED BY EMILY LEMBECK EARLY LEARNING CENTER

_____ **APPROVED** _____ **DENIED**

Comments: _____

Director of Early Learning (or Designee) Signature _____ Date _____