



**Marietta City Schools**  
**Virtual Learning – Early Learning Center**  
**Fall 2020**

Based on the most recent guidance by health experts, MCS will offer only virtual learning for all students to start the school year. The protocols detailed in this document are specific to students and families who will attend the **Emily Lembeck Early Learning Center (PK)**. Our approach will continue to be responsive to health data and recommended protocols by public health officials and medical clinicians.

We acknowledge the magnitude of this decision for our families; we also hold firm to our first priority and greatest moral responsibility: the safety of our students and staff. We recognize, in this moment, we must collaborate with our families to meet both the academic and social-emotional needs of our youngest learners. MCS will continue to be progressive and innovative during this time – we will rise to this moment and partner with our families.

<b>Student Learning, Assessment, and Accountability (PK)</b>		
<b>Student Learning Schedule</b>		
<b>Time</b>	<b>Monday – Thursday</b>	<b>Friday</b>
9:00 a.m. – 9:50 a.m.	20-minute whole class session to review learning goals for the day and conduct the morning meeting  Movement break: 30 minutes start Read, PAC/Math (whole group)	Student work day  After Labor Day: 9:00-9:30 whole group Spanish (available to all students)
8:00 a.m. – 1:45 p.m.	Small groups-concurrent sessions led by teacher and assistant teacher (in different Zoom sessions) 8:00-9:00: Individualized sessions (teacher will facilitate sign ups)  M/W- PAC and Math Small Groups (10:15-10:35 and 10:35-10:55)  T/TH-PAC and Math Small Groups (10:15-10:35 and 10:35-10:55)  11:15-1:45: Individualized sessions (teacher will facilitate sign ups)	Office hours for individual student/family meetings
2:00 p.m. – 2:30 p.m.	30-minute whole group live session to read a story and close your day	

### **Expectations of Teachers**

Teacher will run live sessions focused on Social Emotional Learning, Phonological Awareness and Math  
Teachers will provide activities with a focus on the Georgia Early Learning Standards  
Teachers will have open communication with families on activities and individual needs  
Teachers will provide direct, live instruction in accordance with the PK student learning schedule.  
Teachers will respond to email and phone messages within 24 hours.

### **Expectations of Students and Families**

Students should engage with their teacher, which includes but is not limited to participating in live learning sessions and completing activities.  
Students and families should make reasonable attempts to access Schoology and other online platforms recommended by your teacher.  
Maintain frequent contact with your child's teacher – please do not hesitate to ask questions when you or your child need help.  
Establish a routine that includes setting learning goals for the day. Be consistent in your daily schedule while giving yourself and your child the grace to be flexible, when necessary.  
If you are unable to access Schoology, please email [schoologysupport@marietta-city.or](mailto:schoologysupport@marietta-city.or) or call 678-695-7255.  
If your child does not have access to a laptop/Chromebook or hotspot or needs technical support with a district-issued device, please email [techhelp@marietta-city.org](mailto:techhelp@marietta-city.org) or call 678-695-7215.

### **Balanced Approach to Assessment**

Students will be assessed by way of virtual or face-to-face (one-on-one sessions scheduled with families in advance and personalized for each student).  
Teachers will provide students with multiple attempts to demonstrate mastery.  
Georgia Early Learning Standards will be monitored for mastery.

### **Special Education/504 Services**

Students who receive special education/504 services will continue to receive programmatic support to the greatest degree possible through virtual learning. If you have specific questions or needs regarding how your child's services will be provided through virtual learning, please contact Kristal Brown, Director of Special Education, by email ([kristalbrown@marietta-city.org](mailto:kristalbrown@marietta-city.org)).

### **Student Attendance**

Student attendance will be recorded and will reflect the student's degree of engagement in virtual learning sessions and completion of assignments. If a family's schedule prohibits a child from attending the virtual learning sessions, please communicate with the teacher and access the recorded sessions. Please don't worry – we are here to work with and help each of our PK families.

### **Student Grades in Aspen/Schoology (Grades K-2)**

The Emily Lembeck Early Learning Center will conduct parent conferences in November/December. Open communication occurs all year – please do not hesitate to reach out. Put simply, if it's important to you, it's important to us.

## Student and Family Support Services (PK)

### Meet-n-Greet/Virtual Open House

ELC Director Christine Ramirez will create safe opportunities for staff to meet their students and families, which may be socially distanced and in-person and/or virtual. Look for additional details from Christine.

### Chromebooks /tablets

Students who do not have access to a Chromebook or tablet will be loaned a device at no charge. Please contact Christine Ramirez by email ([cramirez@marietta-city.org](mailto:cramirez@marietta-city.org)).

Any student who has been issued a Chromebook or tablet is financially responsible for the return of this device in satisfactory condition.

### Internet Access

Based on device availability, a personal hot spot may be loaned to students. Please email [techhelp@marietta-city.org](mailto:techhelp@marietta-city.org) or call 678-695-7215 for details regarding availability, pick-up locations, dates, and times.

Additionally, as offered during Spring 2020, Wi-Fi school buses will be available throughout the community. Please click [here](#) for locations, days, and times.

### Student Workbooks and Materials

Because of the age group, materials are a necessity. Staff will be available for material pick up by families every Monday between 7:00 a.m. – 9:00 a.m. For families who require additional support, delivery of materials will occur.

### Reading Resources

During our Meet and Greet, family needs will be identified and, if books are needed in the home, the ELC will create a book bucket for family pick up or delivery. These resources will be for the family to keep.

### Social-Emotional Support

Our teachers are well-versed in the area of social emotional support. A morning meeting will occur each week (Monday-Thursday), which will focus on creating a classroom family, building relationships, and other identified social emotional needs. As you have specific questions or needs, please contact Christine Ramirez by email ([cramirez@marietta-city.org](mailto:cramirez@marietta-city.org)).

### Schoology Training

In August, each school will provide family training videos/sessions in Schoology. Our priority is to help each family understand the functionality of Schoology and how best to support their child's virtual learning. As you have specific questions or needs regarding the location of content in Schoology, please contact your child's teacher. If you are unable to access Schoology, please email [schoologysupport@marietta-city.org](mailto:schoologysupport@marietta-city.org) or call 678-695-7255.

### Meal Delivery

Meals will be delivered each school day throughout the Marietta community during virtual learning (Monday – Friday, excluding school holidays). Please refer to the [MCS website](#) (after August 1) for specific information regarding locations and times.

## **Student Tutoring**

MCS is exploring options to provide free, supplemental tutoring through virtual and/or in-person formats before or after the virtual school day (based on staff availability). If/when health experts confirm conditions are safe enough to offer in-person, small-group tutoring, any participating student or staff member would be required to wear a mask and adhere to strict risk mitigation guidelines (socially distance, wash hands, etc.)