



Extended Day Tutoring Protocol, SY2019
Student Information

1. Extended Day Tutoring will start at **2:45pm** every Wednesday and Thursday, starting on Wednesday, 7 November 2018.
 - a. All students must be in a supervised location at **2:45pm**.
 - b. No students will be admitted into a classroom after 2:45pm unless they have a signed pink pass that is signed from an MHS staff member.
2. The same hallway travel practices that are used during the instructional day will be followed during extended day tutoring.
 - a. All students will have a pass when they travel in halls.
 - b. Students should use the restrooms/vending machines on the hall on which they are tutoring.
 - c. Students tutoring in the MSLC will use the restrooms/vending on lower E hall.
3. To access the Tutoring Buses:
 - a. A student must have attended an academic tutoring session from 2:45pm to 4:00pm.
 - b. A student must be walked to the cafeteria and checked-in with the Extended Day Tutoring Monitor by their tutoring teacher.
 - c. A student must stay in the cafeteria, seated at their designated bus table, until dismissal to their bus.
 - d. A student must have a valid Bus Pass to get on the bus.
 - i. This pass will be issued by the Extended Day Tutoring Monitor.
 - ii. This pass will be collected by an MHS administrator at the door of the bus.
4. Marietta High School's Extended Day Tutoring program and the tutoring busses are a privilege. Students must follow these protocols and meet the accepted behavioral expectations of our MHS teachers and administration to attend the program and access the busses.
5. Students must remain on Marietta High School's campus from 2:30pm to 4:00pm (or when the tutoring busses depart).
 - a. If a student leaves the MHS campus, for any reason, they forfeit the privilege of access the Tutoring buses that day.
6. There will be an MCS Activity bus that will run Monday through Thursday at 5:00pm.
 - a. This bus will run from MHS to the main CobbLinc hub on South Marietta Parkway.
 - i. This bus will depart from the front of MHS
 - b. Students can use CobbLinc to travel home.
 - i. It is the student's responsibility to purchase a CobbLinc pass.
7. Dinner will be provided 30 minutes prior to the busses loading each extended tutoring day.
 - a. Dinner is provided at no cost to the students.
 - i. You must enter your lunch number to obtain a meal.