

**School Governance Team
Minutes/End-of-Year Report Template**

School: MCAA	Year: 2022-2023
Member Name	Affiliation
Dr. Tricia Patterson	Principal
Ms. Stella Kilpatrick	Teacher (elected)
Mrs. Bree Mavity	Teacher (elected)
	Certified Staff (appointed)
Mrs. Beth Lloyd	Parent/Guardian (elected)
Mrs. Jessica Bergeron	Parent/Guardian (elected)
Mrs. Angie Lowe	Community Member (appointed)
	Parent/Guardian (appointed)
	Parent/Guardian (elected)

MEETING MINUTES

Date: August 18, 2022	Quorum: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Members Present: All	

Agenda Items:

1. Review SIP
2. Election of Officers
4. Decide on an Innovations and Initiatives for the year

Actions: Elected Officers

Comments: MCAA SGT will focus on supporting the three priorities of the school: STEAM, Arts Now, Literacy. Jessica Bergeron will be the president and Beth Lloyd will be the secretary. SGT reviewed and signed the SIP. Discussion in September will involve how to communicate to rising third graders (in and out of district), parent volunteers to give teachers extra planning, and planning an informational session for "what's next" for out of district 5th graders.

Recommendation to BOE: N/A

Date: September 22, 2022	Quorum: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Members Present: All	

Agenda Items:

1. Marietta City School Calendars for 2024 - 2025 and 2025 - 2026
2. Uniforms at MCAA
3. STEM Continued Certification
4. Communicating to rising 4th graders in and out of district
5. Parent Volunteers - how to use for extra planning time for teachers

6. Informational Session for "What's Next?" for 5th graders

7. Open

Actions: Voted on MCS Calendars; Approved vendor change for uniforms

Comments: Calendar: Prefer starting school on a Friday to starting on a Monday, but concerned starting on a Friday will mean many students won't attend school that first day. Uniforms: Look into adding MCAA option to BSN site with profits coming to MCAA PTSA. Communication to rising 3rd graders should include emphasis on the different learning environment, collaboration, same standards as other schools but at a faster pace so extra things can be added, large gifted population. Parent volunteer needs will filter through room parents, and staff will discuss their needs. Conference week is a particular focus. Would like to have an information session for 5th grade families in the fall that includes a Q & A sessions and outlines what's next in 6th grade and beyond.

Recommendation to BOE: Calendar A for both school years.

Date: October 10/20/22	Quorum: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Members Present: All	

Agenda Items: School Calendar vote after survey results

Actions: Vote on school calendar

Comments:

Recommendation to BOE: After reviewing the results of the school calendar survey, the SGT remains in agreement that Calendar A would be best for both school years.

Date: November 17, 2022	Quorum: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Members Present: All	

Agenda Items: STEAM Showcase Date; STEAM Certification and Process (Cognia); Open

Actions:

Comments: Reviewed events scheduled for Jan 12; Reviewed process for Cognia certification; discussed ongoing student safety issues in the playground area due to traffic from deliveries

Recommendation to BOE: None at this time.

Date: December 15, 2022	Quorum: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Members Present: Dr. Tricia Patterson, Stella Kilpatrick, Jessica Bergeron, Angela Lowe, Beth Lloyd, Katy Phillips	

Agenda Items: 1. STEAM Certification Update; 2. My Voice Initiative; 3. Other

Actions:

Comments: Dr. Patterson, Mrs. Mavity, and Mrs. McDaniel finalized and submitted the STEAM certification document last week. Once it's back from COGNIA, Dr. Patterson will share it with the SGT. Mr. McDaniel is working on creating a website to share information contained in document.

Dr. Patterson gave an overview of the My Voice district initiative.

Angela Lowe reviewed schedule of events for the January 12 PTA meeting/talent show/STEAM showcase.

Recommendation to BOE: N/A

Date: January	Quorum: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Members Present: Asynchronous Meeting	

Agenda Items: Strategic Plan

Actions: Members asynchronously reviewed District Strategic Plan and provided input on integrating with MCAA's Strategic Plan for the next school year

Comments: Will discuss further in February meeting

Recommendation to BOE: N/A

Date: February 16, 2023	Quorum: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Members Present: Dr. Tricia Patterson, Bree Mavity, Stella Kilpatrick, Angela Lowe, Beth Lloyd, Katy Phillips	

Agenda Items:

1. Literacy Initiative and MCAA
2. Planning and Scheduling for 2023 - 2024
3. Parent and Community Involvement in 2023-2024
4. PTSA Fundraiser Support

Actions: Parents can fill out form with placement requests in March. Informally seek suggestions for showcasing STEAM next school year.

Comments: Dr. Patterson gave an overview of MCAA's plans to continue incorporating the district's literacy initiative. MCAA will have one full-time reading specialist in 2023-2024. Placement in classes for all grades will be made in ways that facilitate best use of the reading specialist and/or accelerated content as needed. Prudent class placement should help with the goal of showing MAP growth in all students. Mondays in 2023 - 2024 are targeted for promoting MCAA to educators, parents and community members through tours and STEAM showcases. Will promote STEAM initiatives as volunteer opportunities.

Recommendation to BOE: N/A

Date: March	Quorum: <input type="checkbox"/> Yes <input type="checkbox"/> No
Members Present:	

Agenda Items:

Actions:

Comments:

Recommendation to BOE:

Date: April	Quorum: <input type="checkbox"/> Yes <input type="checkbox"/> No
Members Present:	

Agenda Items:

Actions:

Comments:

Recommendation to BOE:

Date: May	Quorum: <input type="checkbox"/> Yes <input type="checkbox"/> No
Members Present:	

Agenda Items:

Actions:

Comments:

Recommendation to BOE:

Date: June	Quorum: <input type="checkbox"/> Yes <input type="checkbox"/> No
Members Present:	

Agenda Items:

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Actions:

Comments:

Recommendation to BOE:

End-of-Year Narrative Summary