

Marietta Middle School



Student Handbook 2016-2017

MARIETTA MIDDLE SCHOOL
121 WINN STREET
MARIETTA, GEORGIA 30064

All students are expected to have an Agenda.
Lost agendas may be purchased for \$5.00 in the Main Office.

Property of: _____

Address: _____

Phone #: _____ Email: _____

In case of emergency, please notify:

Name: _____ Phone #: _____

The information in this book was the best available at press time. Watch for additional information and changes.



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2880 U.S. Hwy. 231 S., Suite 200 • Lafayette, IN 47909 • (765) 471-8883
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Marietta Middle School

REGULAR BELL SCHEDULE

MMS REGULAR BELL SCHEDULE		
Period	7th Grade	8th Grade
1st	7:30 to 8:43	7:30 to 8:43
2nd	8:47 to 9:45	8:47 to 9:45
3rd	9:49 to 10:47	9:49 to 10:47
4th	10:51 to 12:26	10:51 to 11:49
5th	12:30 to 1:28	11:53 to 1:28
6th	1:32 to 2:30	1:32 to 2:30

ADVISEMENT BELL SCHEDULE

MMS ADVISEMENT BELL SCHEDULE		
Period	7th Grade	8th Grade
1st	7:30 to 8:33	7:30 to 8:33
Advisement	8:37 to 9:22	8:37 to 9:22
2nd	9:26 to 10:14	9:26 to 10:14
3rd	10:18 to 11:06	10:18 to 11:06
4th	11:10 to 12:46	11:10 to 11:58
5th	12:50 to 1:38	12:02 to 1:38
6th	1:42 to 2:30	1:42 to 2:30

SCHOOL INFORMATION

MISSION STATEMENT

Marietta Middle School is committed to providing a rigorous, academically challenging learning experience that develops critical thinking, promotes collaboration, and inspires intellectual independence to support lifelong learning.

SCHOOL CONTACT INFORMATION

MAIN OFFICE	770-422-0311
MAIN OFFICE FAX	770-429-3162
ATTENDANCE OFFICE	770-422-0311 ext. 1266
TRANSPORTATION	770-429-3110 ext. 111(day) ext. 110 (evening)
CENTRAL OFFICE	770-422-3500

MARIETTA CITY SCHOOLS WEBSITE ADDRESS

www.marietta-city.k12.ga.us

MMS ADMINISTRATIVE STAFF

PRINCIPAL	GABE CARMONA
ASSISTANT PRINCIPAL FOR CURRICULUM & ASSESSMENT	JAMES GUTHRIE
7TH GRADE ASSISTANT PRINCIPAL	ANTHONY BOOKER
8TH GRADE ASSISTANT PRINCIPAL	TAMIKO GODWIN

SCHOOL COUNSELING & GUIDANCE STAFF CONTACTS

7/8 GRADE SCHOOL COUNSELOR	ANDREA FRANCIS
7/8 GRADE SCHOOL COUNSELOR	KIM WHEELER
7/8 GRADE SCHOOL COUNSELOR	MARIE MORGAN
GUIDANCE SECRETARY	KRISTIN LOPEZ
GUIDANCE OFFICE DIRECT LINE	770-429-3169
GUIDANCE OFFICE FAX	770-429-3161

MMS OFFICE STAFF

PRINCIPAL'S SECRETARY	DONNA ZAMMIT
BOOKKEEPER	SARA OSORIO
FRONT OFFICE SECRETARY	YVETTE THOMAS
ATTENDANCE SECRETARY	JOEVE CARTHERS

PARTNERS IN EDUCATION

ASCE
Zaxby's
Chick-Fil-A.

PTSA OFFICERS FOR 2016 - 2017

PRESIDENT	Victoria Hunter Barrau
VICE PRESIDENT	Lisa McNeil
SECRETARY	Kelly Hastings
TREASURER	Lori Weaver

MARIETTA CITY SCHOOLS

MCS is an equal opportunity employer and does not consider race, color, sex, religion, national origin, age, marital or veteran status, disability status, or any other legally protected status in any employment decision or employment

SCHOOL GOVERNANCE TEAM (SGT) 2016 - 2017

House Bill 1187 establishes an advisory board that can make recommendations on behalf of Marietta Middle School to the Board of Education. The MMS School Governance Team is comprised of parents, teachers, business representatives and the Principal. The Council meeting dates and times are published on the school website and are open to the public. Nominations for the SGT are held at the beginning of the year.

CHAIR	GABE CARMONA
CO-CHAIR (Appointed)	MANDEE JABLONSKI
PARENT REPRESENTATIVE	VICTORIA HUNTER
PARENT REPRESENTATIVE	CATHERINE SANDERS
TEACHER REPRESENTATIVE	MARY THURMAN
TEACHER REPRESENTATIVE	STACEY BROWN

DATES TO KNOW

REPORT CARDS

Report Card 1	Oct 20	Distributed at Fall Conference
Report Card 2	Jan 6	Mailed Home
Report Card 3	March 24	Mailed Home
Report Card 4	June 2	Mailed Home

Progress reports are sent home with students at the midpoint of every academic quarter with students.

CONFERENCE WEEK

Fall	October 17-21
Spring	March 6-10

Students and parents are provided with continuous feedback regarding academic progress through the web-based program Aspen. This resource can be accessed via any computer connected to the internet. Log-in information is distributed at the beginning of the school year.

ASSESSMENTS

MAP #1	August 8 - September 23
SLO Pre-Test	August 8 – August 26
GAA	September 6 – March 24
MAP #2	November 28 – December 20
ACCESS for ELL	January 17 – March 3
MAP #3 & SLO Post-Test	May 1 – 19
Milestones EOG	April 18 - 28
Milestones EOC	May 1 - 19
Milestones Retest	May 22 - 25

Students and parents are provided with continuous feedback regarding academic progress through the web-based program Aspen. This resource can be accessed via any computer connected to the internet. Log-in information is distributed at the beginning of the school year.

INFORMACION GENERAL

MANUAL DE ESTUDIANTE

HORARIO ESCOLAR.....	7:30am -2:30pm
OFICINA PRINCIPAL	770-422-0311

En la oficina principal contamos con asistencia en español

FAX DE LA OFICINA PRINCIPAL	770-429-3162
OFICINA DE ASISTENCIA	770-422-0311 Ext. 1266
OFICINA DE CONSEJERIA.....	770-429-3169
FAX DE LA OFICINA DE CONSEJERIA	770-429-3161
DIRECTOR.....	GABE CARMONA
DIRECTOR ASISTENTE DE PLAN DE ESTUDIOS	JAMES GUTHRIE
DIRECTOR ASISTENTE DE 7º GRADO	ANTHONY BOOKER
DIRECTOR ASISTENTE DE 8º GRADO	TAMIKO GODWIN
CONSEJERO DE 7/8 GRADO	KIM WHEELER
CONSEJERO DE 7/8 GRADO	ANDREA FRANCIS
CONSEJERO DE 7/8 GRADO.....	MARIE MORGAN
MEDIADORA DE PADRES.....	MAGARITA OJEDA

Las pruebas estandarizadas en la Escuela Secundaria de Marietta, son administradas a ambos 7º y 8º grados . Los estudiantes necesitan prepararse para estas pruebas esmerándose durante TODOS sus años de secundaria. Las pruebas estandarizadas que serán administradas incluyen

- The Measurement of Academic Progress (MAP)- Prueba de Habilidades Básicas, basado en una norma de referencia de pruebas.
- Milestones End of Course – Prueba de Criterio de Referencia de Habilidades.

FECHAS IMPORTANTES

2016 - 2017

REPORTE DE NOTAS

- 20 de octubre
- 6 de enero
- 24 de marzo
- 2 de junio

SEMANAS DE CONFERENCIAS

- 17-21 de octubre
- 6-10 de marzo

SISTEMA DE EVALUACION

- A 90-100 EXCELENTE
- B 80-89 BUENO
- C 73-79 PROMEDIO
- D 70-72 PASA
- F 69 REPROBADO

ASISTENCIA – PROCEDIMIENTOS Y CONSECUENCIAS

Una explicación escrita por parte del padre debe ser presentada en la oficina de asistencia a más tardar dos días (48 horas) después de regresar de su ausencia. Todas las notas deben de ser evaluadas por el director o una persona designada para determinar si la ausencia es justificada.

Las siguientes razones son ejemplos de ausencias o tardanzas consideradas sin justificación:

- Faltar a clases
- Perder el autobús
- Tráfico
- Quedarse dormido
- Enfermedad (sin traer excusa por escrito del padre o doctor)

Aunque una excusa sea entregada, intervención por parte de la administración puede ocurrir si hay un ausentismo continuo o hay repetidas tardanzas a través del año escolar. Cinco ausencias sin justificación resultarán en una notificación al padre y en reuniones con la trabajadora social de la escuela. Si hay una enfermedad seria y hay ausentismo por un largo período de tiempo (excediendo más de 10 días), los padres pueden pedir una solicitud para servicios hospitalarios en casa. La solicitud para servicios en casa requiere ser completada por un médico y puede ser obtenida en la oficina de la consejera. Enfermedades de largo plazo que no son elegibles para tener un maestro en casa, requieren de otros arreglos mientras sean aprobados por el director. Los estudiantes son considerados presentes cuando ellos están presentes por lo menos 3 horas y media en un día de instrucción.

PROCEDIMIENTO PARA RECOGER TEMPRANO AL ESTUDIANTE

Un padre debe entrar a la Oficina de Asistencia y firmar para poder sacar a un estudiante durante horas de clases.

GENERAL INFORMATION

AFTERSCHOOL ACTIVITY BUS

Afterschool Activity Busses will run on Tuesdays. This service is for students with legitimate school business needing to stay after school. **Bus suspensions apply to all transportation services.** If you are on bus suspension and need after school services, parents must arrange to pick-up student.

BOOK BAGS

Roller book bags are not allowed except by Administrative permission. These book bags may present a danger to students during transition.

BUILDING SECURITY

All visitors to MMS must obtain a visitors' pass from the Attendance Office upon entering the building. Visitors **MAY NOT** go directly to a teacher's classroom during instructional time without a prior scheduled appointment with the teacher. Failure to follow this procedure will result in a trespassing violation.

BUS PASS REQUESTS

The **mailbox outside of the Attendance Office** is to be used to drop off bus pass requests. All bus pass requests must be in writing and placed **in the box no later than 9:00 am each day.** Any notes dropped off after 9:00 am will not be honored. Students may not call home from school to request permission for a bus change. **The Bus change must include the following: Date, Route number, Stop the student is to use, name of student they are riding with and a telephone number of a parent to verify bus request.** Permission is contingent on available seating.

CAR RIDER/DISMISSAL POLICY

- Car riders are to be dropped off and/or picked up behind the 400 building.
- Student will be issued a car rider lane at the beginning of the year.
- All car riders must be picked up no later than 2:40 p.m. At 2:40p students will return to the main building to be picked up by parents.
- Students are not allowed to leave school and walk without written permission from their parent/guardian.

CLASSROOM OBSERVATIONS BY PARENTS/VISITORS

All requests must be approved by the principal or designee with 24 hr. notice.

- State the purpose of the visit.
- Sign in at the attendance office.
- Refrain from talking to the teacher, students, or your child during your observation visit.

CLINIC

The clinic at Marietta Middle School is located in close proximity to the Main Office and is staffed by a licensed nurse. A student who is injured or experiences illness is sent to the clinic. Depending on the severity of illness, parents/guardians will be notified.

All students enrolled at Marietta Middle School must have a clinic card on file for emergency purposes. The custodial parent must complete and sign the clinic card. Please notify school nurse of any serious medical conditions your child may have.

CONTACTING TEACHERS AND MMS ADMINISTRATION

In most cases you may reach a Marietta Middle School Staff member using the e-mail system. Use the first initial and last name of the person you wish to send a message to and follow their name with @marietta-city.k12.ga.us. For example, if the person you wanted to reach were named John Smith, you would send the e-mail to jsmith@marietta-city.k12.ga.us. **Check MMS website for further clarification.**

EARLY DISMISSAL PROCEDURE

Students picked up prior to the end of the school day must be signed out in the attendance office. Students will not be called for early dismissal **after 2:15 p.m.** Anyone picking up a student must have a photo ID and be listed in Aspen as an approved contact.

GUIDANCE & COUNSELING SERVICES

School Counselors are assigned to teams at MMS. School Counselors are responsible for a variety of activities that may range from individual counseling to small group and classroom guidance activities.

School Counselors are available to students and parents to provide support services including a review of academic performance and educational assessment reviews, study skills as well as personal and social skill development.

Students may make arrangements to meet with a School Counselor through the Guidance Secretary. Students may also be referred to a School Counselor by a parent, teacher or administrator.

Parent conferences with teachers are scheduled through the teachers or School Counselors. Parents may call 770-429-3169 to speak with a Counselor.

ELIGIBILITY FOR ENROLLMENT

Students may not be permitted to enroll in a Marietta City School if they have been adjudicated for committing a felony act. If such a student is permitted to enroll, it will be in an alternative setting. Students suspended or expelled from another school system are not eligible to enroll until their suspension or expulsion period has ended.

Transfer students who do not present a withdrawal form and disciplinary record from the school previously attended may be admitted on a conditional basis if the parent or guardian signs a document releasing academic and disciplinary records from the previous school to our administration. The parent or guardian shall also disclose whether the student has ever been adjudicated guilty of a felony crime.

Moving Outside City Limits During the School Year

Students whose families relocate their residence, change telephone numbers or e-mail address **must notify the Guidance Office of the change immediately**. Changes may be faxed, e-mailed, telephoned or sent by note. All changes in residency require that proof of residency documents be furnished immediately. Failure to do so may result in withdrawal.

If a student's family moves outside the school system boundaries during the last two weeks of the school year they will be allowed to remain at the school until the end of the year.

HALL PASSES

During instructional time students will use their agenda as a hall pass. Students are asked to be courteous at all times while in the hallway. Students are asked to keep to the right and use inside voices during transitions. Running or loitering in the halls is not permitted.

INCLEMENT WEATHER

Schools may be closed due to inclement weather. Radio/TV stations (WSB 750AM) and Marietta City Schools' website will carry this information.

LOCKERS

Lockers are available for students at no charge. The locker assignment and combination will be issued to a student after he/she has returned all forms requested by the school at the beginning of the year. Students should remember that the lockers remain the property of the school. Lockers should not be disfigured or misused in any way and are subject to inspection and search by school officials. The sharing of lockers and/or locker combinations with other students is strongly discouraged. All contents of a student's locker are the responsibility of that student.

LOST AND FOUND

If you lose or find an item, check in Room 120.

MEDICATIONS

STUDENTS MAY NOT CARRY ANY MEDICATIONS ON THEIR PERSON IN THE SCHOOL BUILDINGS EXCEPT EPIPENS AND ASTHMA INHALERS AS PRESCRIBED.

A parent or guardian must fill out the proper medication request and permission form for the school to dispense any prescription or non-prescription medication.

The medication must be labeled and in the original container.

The student or parent must deliver the medication and proper paperwork to the school nurse for dispensing.

Over-the-counter medications will not be supplied by the school and may not be shared with other students UNDER NO CIRCUMSTANCES.

MONIES

Exchange of money is between the student and staff member directly (i.e. field trips, fundraisers, etc.). **All money is to be cash or money order only.** Checks accepted only for yearbook through April 1st of the school year. **NO EXCEPTIONS.**

PARTIES/CELEBRATIONS

All parties must be approved by the principal or designee. Students are not permitted to celebrate birthdays at school or receive gifts such as balloons, cupcakes, stuffed animals, etc. This is a distraction to the educational setting. Homemade foods for distribution are not permitted at school. Parents must bring in pre-packaged goods instead of food items made at home.

PLEDGE OF ALLEGIANCE

Students will be afforded the opportunity to recite the Pledge of Allegiance each morning. Students will be asked to stand and are led in the recitation of the Pledge. Students participating in the Pledge will be expected to stand, face the flag, and recite the pledge in unison. Students consistently electing not to participate may either stand or remain quietly seated.

PHONE MESSAGE & USE

Personal messages or deliveries cannot be taken or delivered for students, except under very special and specific circumstances. Teacher's instructional time is protected for all students and class will not be interrupted unless deemed an emergency by the school. This includes but is not limited to the following:

- Notification of death, serious illness, or disaster in the family
- Unexpected change of medical appointments

PROOF OF RESIDENCY

Any student attending Marietta City Schools is required to provide proof of residency in the district. Parents should keep MMS informed of their address, telephone number, and guardian/parent changes. This information should be provided immediately to the Guidance Office. A social security number for each student enrolled is also requested. Providing a false address when residing outside of the Marietta City School attendance zone could result in immediate withdrawal and legal action.

SAFETY DRILLS

A fire drill will be held once a month. All other emergency drills to be determined by the administration as needed. Plans have been designed to give the greatest ease of escape and safety. It is imperative that each student cooperate completely when the alarm is sounded. One of the greatest hazards in emergencies is inappropriate conduct. Silence and immediate response to adults' directions are demanded. Further directions are provided in each classroom.

SCHOOL BREAKFAST AND LUNCH

A nutritious, balanced school lunch and breakfast is offered to all students. Breakfast is offered to all students free of charge. Students should not bring cans, glass bottles or metal utensils, including butter knives to school. Students who do not have adequate funds in their account will receive a fruit and vegetable tray.

- Complimentary (free) Breakfast for all Students
- Lunch for Students \$2.25
- Reduced Lunch \$0.40
- A La Carte Milk \$0.50
- Adult Breakfast \$1.50
- Adult Lunch \$3.50
- **FREE & REDUCED LUNCHESES**
 - Forms will be issued at the beginning of the school year or as requested by students or parents. Completed applications should be returned to the Guidance Office. After the application has been completed and reviewed, the family will be notified of their program eligibility status. **All students are responsible for meal costs until applications have been processed.**

STUDENT CHARGES

Students owing outstanding balances (i.e. library fines, etc.) must clear these balances before participating in field trip opportunities or extra-curricular activities. Any funds paid toward trips will be applied to these balances.

SCHOOL TO HOME COMMUNICATION

Communication from MMS will be on the school website, email, phone calls made through school calling post, or flyers detailing major events. Progress reports are sent home with students and Report Cards are available on ASPEN. Parents may choose to receive a hard copy by making their request in the Guidance Office. Report Cards and/or Progress Reports that coincide with conference week are sent home with the parent during their conference time.

SCHOOL INSURANCE

School insurance is available to all students. Information will be provided the first week of school. Purchase of this program is optional. **Students must have proof of insurance to participate in athletics.** Insurance claim forms are available in the school's front office.

SCHOOL TIMES

7:30 AM Teacher supervision begins/Buses arrive/Students enter building/Breakfast begins

7:45 AM Begin Class- Students arriving after 7:45am are considered tardy

SEXUAL HARASSMENT

Any student who believes he or she has been the victim of sexual harassment should report the incident to the Title IX Compliance Officer or to an administrator, counselor, or teacher at the school he or she attends.

Investigations involving allegations of sexual harassment allegations will be handled per Board of Education of the City of Marietta Policy JAE8, Student Sexual Harassment. This policy and the Report of Harassment form can be found on the Legal Information webpage at www.marietta-city.org or by contacting the school.

STUDENT SHADOWING/TOURS

With prior permission a prospective student may "shadow" an MMS student for a half day. Contact the parent liaison at Ext.1178 at least 48 hours prior to a tour to make arrangements.

STUDENT PERSONAL INFORMATION/IDENTIFICATION

Parents should keep MMS informed of their address, telephone number, and guardian/parent changes. This information should be provided immediately to the Guidance Office.

VALUABLES

Students are responsible for all personal items brought to school. Students should leave valuables and large amounts of money at home. The school cannot be held responsible nor asked for reimbursement for these items, including clothing or other items of value. Names or identification markings on items is recommended. Lockers should not be considered a totally safe and secure place for items of value. All lost/found items should be stored in Room 120.

VISITORS

All visitors to MMS must obtain a visitors' pass from the Attendance Office upon entering the building. Visitors **MAY NOT** go directly to a teacher's classroom during instructional time without a prior scheduled appointment with the teacher. Failure to follow this procedure will result in a trespassing violation.

Persons on campus without proper authorization will be considered trespassing. Trespassers are subject to arrest.

WITHDRAWAL POLICY

A student withdrawing must report to the Guidance Office for the proper forms. A parent or guardian must complete the *Intent to Withdraw* form or send a note stating the reason for the withdrawal and the new home and/or school's address. All fines/fees must be paid and books returned in order to clear the student's records.

ATTENDANCE POLICIES

ATTENDANCE POLICY

Students will be present in school and in class during school hours (as per state law and state board policies) except for:

- Personal illness
- Serious family illness
- Death in the family
- Religious holidays observed by personal faith
- Court appointments

No student shall encourage, urge or counsel other students to violate this policy

ATTENDANCE PROCEDURES AND CONSEQUENCES

A written statement from the parent must be turned into the Attendance Office within two school days (48 hours) after returning from an absence. All statements will be evaluated by the principal or a designee to determine if the absence is excused or unexcused. A mailbox is posted outside the Attendance Office for students to drop off parent or doctor notes for their absences.

The following reasons are examples of absences/tardies that will be considered **unexcused**:

- Truancy
- Missed the bus
- Traffic
- Oversleeping
- Illness (without a note from parent or doctor)

Even if notes are provided, administrative intervention can occur of chronic absenteeism or tardies. Five unexcused absences will result in parent notification and collaboration with the School Social Worker.

- Excessive unexcused absences can result in the intervention of the School Social Worker and the student being placed on attendance probation.

Students are counted present when they are in attendance at least 3 ½ hours of the instructional day.

If a major illness or injury occurs and the absence will be lengthy (exceeding 10 school days), parents may request Hospital-Homebound Instruction by contacting their grade level School Counselor.

Tardy Policy - Students arriving after 7:45am are considered tardy and should report directly to the Attendance Office for a late pass. Five unexcused tardies will result in written notification to parent/guardian. Excessive tardies will result in intervention by Administration or school social worker.

CURRICULUM AND INSTRUCTION

Middle School Courses*		
Core Courses	Academic Support	Non-Academic Connections
ELA: Reading/Language Arts	Reading Connections	Band
Math	Math Connections	Chorus
Science		PE/Health
Social Studies		Art
Modern Language French or Spanish		Drama

*For course descriptions and a complete placement matrix, visit <http://mms.marietta-city.org/>. Once on the site, go to the "Academics" tab.

ASSEMBLIES

Each student is personally responsible for the impression made by the school as a whole. Unacceptable conduct includes whistling, booing, and excessive talking during a program.

COMMUNITY SERVICE LOG

Community service is an important component of the MMS Middle Years Program. Seventh grade students should complete 15 hours of community service while 8th graders are expected to complete 20 hours of volunteer service hours. A Community Service Log must be submitted to the student's Advisement Teacher on a date (TBA).

Students who complete and document 50 or more hours of community service will receive a certificate of recognition. **If a student misses the deadline date, logs can be submitted to the MYP Coordinator for community service credit only.** All logs are due prior to the last day of school.

CONDUCT GRADES

Marietta Middle School encourages self-discipline in each individual student. Learning takes place when a student has developed positive behavior patterns, which are based on self-discipline and self-direction. The following interpretation of grades in conduct should be of help to you:

- S = SATISFACTORY - Student always demonstrates outstanding self-discipline, exhibits good judgment, and is basically self-directed.
- NI = NEEDS IMPROVEMENT - Student demonstrates inconsistent behavior that sometimes requires teacher intervention.
- U = UNSATISFACTORY - Student demonstrates unsatisfactory behavior and/or major acts of misconduct which consistently requires teacher intervention.

COURSE SYLLABI

Teachers will provide written communication to students describing instructional information such as:

- Class/grade content and standards.
- Teacher expectations for student performance.
- Grading practices.
- How student performance will be evaluated.
- Opportunities for remediation if a student has failed a unit test.

FIELD TRIPS

Field trips can be valuable educational experiences and are only scheduled when they meet this criterion. Any time a student leaves campus on an official school trip, signed parent consent must be given. If the trip causes a student to miss another class, it is the student's responsibility to secure that teacher's permission and arrange for any work missed to be made up. **Any teacher of the student may deny permission for a student to attend a field trip due to obligations in that class.** Students assigned to ISS or OSS on the day of the field trip may not participate in the field trip. Once field trips fees have been paid by the school on behalf of the student, **NO REFUNDS** will be processed. Only exception: if the field trip has to be cancelled, then all students who paid field trip fees will receive a refund. **Monies for all field trips are cash only. No Exceptions.**

GIFTED STUDENT SERVICES

Marietta City Schools Gifted Program is called Marietta Independent Learning Experiences (MILE). The program mission, purpose, and goals of the program include learning about, utilizing, and applying the skills of independent learning to become life-long learners. The MILE gifted program includes instruction in skill areas that are basic to gifted education. These are: (1) Cognitive Skills (2) Learning Skills (3) Research and Reference Skills (4) Communication Skills and (5) Meta-cognitive Skills. The gifted curriculum incorporates these skill areas into units and courses of study which address the appropriate standards. Curriculum is differentiated to accommodate student strengths. The delivery model of gifted education services at Marietta Middle School is delivered through an advanced content model. Students may receive a minimum of five segments a week, or the equivalent, in classes taught by gifted education teachers, subject to school resources and staffing. These classes are aligned with the curriculum for the content area, and are significantly differentiated from the regular classroom in content, pace, process skills, and expectations.

For a student to continue to receive gifted education services, he or she must have satisfactory performance in both the regular classroom and in the gifted education classroom.

Satisfactory performance in the regular classroom is defined as:

- A minimum 80% average computed from Modern Language, Math, Science, ELA, and Social Studies.

Satisfactory performance in gifted services classrooms (Advanced Content/MILE) is defined as:

- A minimum 80% average in each of the gifted services classes.
- Task commitment (willingness and ability to focus on a task, especially a long-range academic task, and see it through to a satisfactory conclusion as defined in academic terms).

For more information, visit <http://www.marietta-city.org/curriculum/programs/mile/index.php>.

GRADE SCALE

Letter Grade	Numerical	Means
A	90 to 100	Excellent
B	80 to 89	Good
C	73 to 79	Average
D	70 to 72	Passing
F	69 and below	Failing

GRADE SCALE: MYP REPORTING

To arrive at a criterion levels total for each student, teachers add together the student's final achievement levels in all criteria of the subject group. Schools using the MYP 1–7 scale should use the grade boundary guidelines table that follows to determine final grades in each year of the MYP. The table provides a means of converting the criterion levels total into a grade based on a scale of 1–7.

Grade	Boundary guidelines	Boundary guidelines
1	1-5	Produces work of very limited quality. Conveys many significant misunderstandings or lacks understanding of most concepts and contexts. Very rarely demonstrates critical or creative thinking. Very inflexible, rarely using knowledge or skills.
2	6-9	Produces work of limited quality. Expresses misunderstandings or significant gaps in understanding for many concepts and contexts. Infrequently demonstrates critical or creative thinking. Generally inflexible in the use of knowledge and skills, infrequently applying knowledge and skills.
3	10-14	Produces work of an acceptable quality. Communicates basic understanding of many concepts and contexts, with occasionally significant misunderstandings or gaps. Begins to demonstrate some basic critical and creative thinking. Is often inflexible in the use of knowledge and skills, requiring support even in familiar classroom situations.
4	15-18	Produces good-quality work. Communicates basic understanding of most concepts and contexts with few misunderstandings and minor gaps. Often demonstrates basic critical and creative thinking. Uses knowledge and skills with some flexibility in familiar classroom situations, but requires support in unfamiliar situations.
5	19-23	Produces generally high-quality work. Communicates secure understanding of concepts and contexts. Demonstrates critical and creative thinking, sometimes with sophistication. Uses knowledge and skills in familiar classroom and real-world situations and, with support, some unfamiliar real-world situations.
6	24-27	Produces high-quality, occasionally innovative work. Communicates extensive understanding of concepts and contexts. Demonstrates critical and creative thinking, frequently with sophistication. Uses knowledge and skills in familiar and unfamiliar classroom and real-world situations, often with independence.
7	28-32	Produces high-quality, frequently innovative work. Communicates comprehensive, nuanced understanding of concepts and contexts. Consistently demonstrates sophisticated critical and creative thinking. Frequently transfers knowledge and skills with independence and expertise in a variety of complex classroom and real-world situations.

HOMEWORK/PROJECTS

Well-chosen, clearly communicated homework is an important part of the instructional process. Challenging homework assignments review, reinforce, or extend classroom learning by providing practice and application of the knowledge gained. It teaches students responsibility, organization skills, and time management skills. This handbook contains a daily planner which should be used to record homework assignments. Parents are encouraged to emphasize the importance of homework by asking about assignments and checking for completeness. Some assignments are long-range in nature and require planned study or library time. Parents can support students by helping them plan ahead and break tasks down into manageable parts. This type of involvement can reduce stress and improve the quality of work students' produce.

HONORS AND AWARDS

- ALL A HONOR ROLL: All A's in all subject areas
- ALL A/B HONOR ROLL: All A's & B's in all subject areas
- ACADEMIC HONORS

Administration may modify qualifications on an as-needed basis.

HONORS NIGHT

Students are recognized in May for school related achievements in academic and non-academic areas. Honors Night is celebrated on the last Monday of the school year.

INTERNATIONAL BACCALAURATE MIDDLE YEARS PROGRAM (IB MYP)

All students at Marietta Middle School participate in the Middle Years Program (MYP).

At the centre of international education in the IB are students with their own learning styles, strengths and limitations. Students come to school with combinations of unique and shared patterns of values, knowledge and experience of the world and their place in it.

Promoting open communication based on understanding and respect, the IB encourages students to become active, compassionate lifelong learners. An IB education is holistic in nature—it is concerned with the whole person. Along with cognitive development, IB programmes and qualifications address students' social, emotional and physical well-being. They value and offer opportunities for students to become active and caring members of local, national and global communities; they focus attention on the processes and the outcomes of internationally minded learning described in the IB learner profile.

The learner profile is the IB's mission in action. It requires IB learners to strive to become inquirers, knowledgeable, thinkers, communicators, principled, open-minded, caring, risk-takers, balanced and reflective. These attributes of internationally minded people represent a broad range of human capacities and responsibilities that go beyond a concern for intellectual development and academic content. They imply a commitment to implement standards and practices that help all members of the school community learn to respect themselves, others and the world around them.

The IB programme models highlight important shared features of an IB education.

- Developing the attributes of the learner profile
- Approaches to teaching and approaches to learning
- Age-appropriate culminating experiences
- An organized and aligned structure of subject groups or disciplines
- Development of international-mindedness as a primary aim and context for learning



Figure 1
The programme model

Excerpt from www.ibo.org

LATE WORK SUBMISSION

For late work and projects, points may be deducted for work turned in late, but the late penalty may not exceed 25% of grade. Make-up work is to be submitted within the marking period.

MAKE-UP WORK

Students are responsible for making arrangements through their teachers regarding make-up work, when a class is missed under normal circumstances. Make-up work should be completed as soon as possible upon return to school. Please allow 48 hours for requested make-up work to be gathered by the Guidance staff or teacher.

MARIETTA MIDDLE SCHOOL MYP MAGNET PROGRAM

The Middle Grades STEM Magnet Program is a comprehensive and rigorous instructional program connected through integrated, inter-disciplinary units of instruction. The program emphasizes building the problem solvers of the future while using the Engineering Design Cycle and pre-engineering concepts throughout all disciplines and subjects. Students learn through a technology infused hands-on approach that utilizes the design cycle, project based learning, collaborations with the Marietta High School Engineering and Architecture Pathways, and collegiate partnerships. The Magnet program partners with a variety of top engineering professional organizations as well. Students compete in a variety of STEM based competitions.

MEDIA CENTER

Marietta Middle School Media Center provides a variety of services to students. The Media Center staff assists students in locating, evaluating, and using research materials, magazines, books, and audio-visual materials and equipment. The staff also assists students in locating recreational reading books. Students may check out two books for class work and/or recreational reading. The check-out period is for three weeks. If a book is damaged or lost, the student is expected to accept the responsibility for the replacement cost of the book.

PROMOTION AND RETENTION

PROMOTION/RETENTION POLICY FOR 7th and 8th Graders

(From the Board of Education of Marietta City Policy IHE)

The policy for Promotion and Retention (IHE) for Marietta City Schools states that students in grades 7 and 8 must meet the following criteria for promotion to the next grade:

Must have a passing grade in reading/language arts, mathematics, social studies AND science. Any student who receives an average for both semesters of 69 and below shall fail the subject for the year.

Additionally, students in grade 8 must pass the state adopted reading AND math criterion referenced test for promotion to high school (O.C.G.A. § 20-2-282, 283, 284, and 285). A copy of this policy in its entirety can be

found in the *MCS Parent Information Guide* sent home at the beginning of the year.

STUDENTS NOT MEETING REQUIREMENTS FOR PROMOTION *

7th grade students may be considered for retention if:

- CRCT scores indicate Performance Level 1 (below State standard) in both reading and math.
- Final grades indicate failure (below 70) in one or more core academic areas of reading/language arts (ELA), math, science, or social studies.

8th grade students' eligibility for promotion shall be determined as follows:

- No eighth grade student shall be promoted to the ninth grade if the student does not meet STATE standards (Performance Level 1 is below STATE standard) on the CRCT in reading AND in mathematics, AND does not meet grade standards for promotion by failing (yearly average below 70) one or more of core academic areas of reading/language arts (ELA), math, science, or social studies.
- Eighth grade students who perform satisfactorily on the CRCT, but who do NOT meet grade standards for promotion by failing (yearly average below 70) one or more of core academic areas of reading/language arts (ELA), math, science, or social studies may be retained.

* The parent/guardian has the option to appeal a decision to retain a student.

PROGRESS REPORTS & REPORT CARDS

Progress Reports are issued at the mid-point of each nine (9) week grading period and are posted on Aspen unless the distribution date coincides with conference week.

Report Cards are issued at the end of each 9 week quarter. The Quarter 1 report card will be reviewed with parents during Conference Week. Quarters 2 and 3 report cards will be posted on ASPEN. Quarter 4 report cards will be mailed home to parents/guardians.

MYP End of Year Grade/Final Assessment is documented in the comments section of the Quarter 4 Progress Report. The MYP end of year grades for 7th and 8th graders are rubric based and designed to give summative feedback on IB standards. The MYP End of Year Grades are *not* directly averaged into a student's final course grades.

RESPONSE TO INTERVENTION (RTI)

Response to Intervention is a process that addresses the needs of students encountering academic or behavioral difficulties at school. This process involves the design, implementation and monitoring of educational support and services for students who require them. This process is a collaborative effort between the student, parent, teachers, counselor, and grade level administrator.

STANDARDIZED TESTING

Standardized testing at Marietta Middle School is administered in both 7th and 8th grades. Students will be administered both norm and criterion referenced assessments during the year.

TEXTBOOKS

Textbooks and media center items are the responsibility of each student. Payments for lost or damaged books or equipment must be made with cash or money order.

ATHLETICS

Marietta Middle School offers a variety of clubs, athletic activities and organizations. The chart below identifies some of the offerings.

ATHLETICS

SPORT	SEASON
Football Volleyball Wrestling	Cross Country Cheerleading Fall
Wrestling Basketball Cheerleading	Winter
Soccer Track Baseball	Tennis (Club) Lacrosse (Club) Softball Spring

ELIGIBILITY

Academic

ALL STUDENTS WHO PARTICIPATE IN INTERSCHOLASTIC ACTIVITIES MUST BE ACADEMICALLY ELIGIBLE. CURRENT PHYSICAL EXAMS ARE ALSO REQUIRED FOR PARTICIPATION.

Behavior

Extra-curricular participation including school athletic participation is a student privilege not a student right. Student misbehavior reflects poorly on the school and may, at the discretion of the principal or athletic council in cases involving school athletics, result in such student's suspension of privilege.

GENDER EQUITY IN SPORTS POLICY

It is the policy of the Marietta Board of Education that no student shall, on the basis of gender, be excluded from participation in, be denied the benefits of, be treated differently from another student, or otherwise be discriminated against in any interscholastic or intramural activities offered by Marietta City Schools, and Marietta City Schools shall not provide any such activities separately on such basis. The Marietta City School District annually shall notify all of its students of the name, office address, and office telephone number of the employee(s) who coordinate efforts to comply with and carry out the provisions of State Board of Education Policy IDE(3) (Rule 160-5-1-20) and state law.

This notification shall be included in a student handbook containing the code of conduct and distributed to all students. Inquiries or complaints regarding gender equity in intramural activities should be forwarded to:

Mr. Paul Hall, MCS Athletic Director

Marietta High School 1171 Whitlock Ave. Marietta, Ga. 30064

Phone 770-428-2631

COMPETITIVE INTERSCHOLASTIC ACTIVITY CODE

The Marietta Board of Education believes that a properly controlled, well-organized competitive interscholastic activities program allows a student the opportunity to develop to his or her fullest physical, mental, and emotional potential. Students involved in competitive interscholastic activities enjoy high visibility and serve as role models for their peers and younger students. Therefore, the Marietta Board of Education requires students to abide by the Competitive Interscholastic Activity Code (Board Policy IDF-R), as well as the Marietta City Schools Discipline Handbook (Board Policy JCDA).

TRAINING RULES AND RULES OF CONDUCT

I. General Rules

1. Attendance

- a. A student involved in competitive interscholastic activities must be in school at least one-half of the school day in order to participate in any game, performance, practice, tryout, or conditioning. Documentation must be provided to school officials.
- b. If a student is illegitimately absent, truant, suspended, or placed in an alternative education environment for any part of a school day, he/she may not participate in any competitive interscholastic activity that day, including games, performances, practices, tryouts or conditioning.
- c. Students should report to school on time each day. Students should be in school the day following a competitive interscholastic event. If a pattern of unexcused absences or tardiness develops, it would indicate that the individual is unable to cope with the demands of being involved in competitive interscholastic activities. Appropriate disciplinary measures will be taken.

2. Travel

Marietta City Schools will provide transportation to and from all competitive interscholastic events. Students are expected to ride school transportation when provided.

II. Infractions

Regardless of whether infractions occur on or off campus, during or after the school day, during or after the school year, the following infractions may result in suspension or dismissal from a competitive interscholastic activity. Each case will be evaluated on an individual basis.

- Use, possession, distribution, or being under the influence of alcohol, tobacco products, illegal drugs or related paraphernalia, and the abuse of prescription or non-prescription drugs.
- Theft or being in possession of stolen property.
- Vandalism of school property.

- Acting in an un-sportsmanlike manner.
- Any act which results in student suspension.
- Unexcused absence from any practice, performance, or game.
- Violating curfew.
- Any offensive act, which, in the opinion of coaches/sponsors, and/or administration, reflects in a negative manner on the competitive interscholastic activities program at Marietta High School, Marietta Middle School, or Marietta City Schools in its entirety.

III. **Duration**

This policy is in effect year round.

IV. **Enforcement**

Violations of the Competitive Interscholastic Code, verified through a reliable source (law enforcement agency, school system staff member, school system administrator, teacher, entry into a drug treatment program, parent of an involved student, etc.), shall be investigated by the Competitive Interscholastic Activity Council. The Council shall be comprised of a school administrator from the school the student attends, the school system's Athletic Director, a coach/sponsor of the student, one additional coach/sponsor selected by the Athletic Director, and one teacher from the student's school council. The council will determine the guilt or innocence of the student and the appropriate discipline of guilty students, but under no circumstances shall assign discipline outside the guidelines established for infractions. Consequences shall be voided by the Superintendent of Schools, and the appropriate discipline shall be assigned by the Superintendent within the guidelines therein.

V. **Infraction Consequences**

First Offense:

Based on the decision of the Competitive Interscholastic Activity Council, the range of penalties shall be suspension for part or all of the current season and/or part or all of the next season in which the student participates to permanent suspension from participation in competitive interscholastic activities. The school reserves the right to permanently dismiss a student from all competitive interscholastic activity programs for the remainder of their school career at Marietta High School and/or Marietta Middle School upon arrest, conviction or plea, including *nolo contendere*, for any misdemeanor or felony crime.

Second Offense:

Suspension from all competitive interscholastic activity programs for a period of not less than one year from the date of the second violation to permanent dismissal from all competitive interscholastic activity programs for the remainder of their school career at Marietta High School and/or Marietta Middle School.

Third Offense:

Permanent suspension from all competitive interscholastic activity programs for the remainder of their school career at Marietta High School and/or Marietta Middle School.

CHEERLEADING ELIGIBILITY

Academic

ALL STUDENTS WHO PARTICIPATE IN INTERSCHOLASTIC ACTIVITIES MUST BE ACADEMICALLY ELIGIBLE. CURRENT PHYSICAL EXAMS ARE ALSO REQUIRED FOR PARTICIPATION.

Behavior

Extra-curricular participation including school athletic participation is a student privilege NOT a student right. Student misbehavior reflects poorly on the school and may, at the discretion of the principal or athletic council in cases involving school athletics, result in such student's suspension of privilege. **Students may NOT try-out if they have received ISS more than two times during the current school year or received OSS one time during the current year.**

All students that try-out for Cheerleading must be enrolled as a MMS student at the time of the try-out.

DANCES

Dance Event	When	Time
8th Grade Dance	TBA	TBA

**Administration reserves the right to revoke a student's dance privileges due to chronic behavior infractions.*

DANCE RULES AND GUIDELINES

1. There will be an 8th grade dance at the end of the school year. (Student participation is contingent upon behavior)
2. ONLY Marietta Middle School students may attend these dances.
3. Everyone must be picked up within 20 minutes after the dance ends.
4. The school dress code is in effect at all dances. **HATS AND CAPS ARE NOT ALLOWED.**
5. Inappropriate behavior or inappropriate language **WILL NOT BE TOLERATED.**
6. Breaking any dance rule will result in immediate removal from dances.
There will be NO REFUND.
7. NO ONE will be allowed to loiter on school property (no hanging around outside) during a dance.
8. **There will be NO PASSES out of the dance.**
9. **Students in In-School Suspension or Out of School Suspension cannot attend dances.**
10. Students must be in attendance at school the day of the dance in order to participate in the activity.

DISCIPLINE AND SAFETY

POSITIVE BEHAVIOR INTERVENTION (PBIS)

Positive Behavior Intervention Support (PBIS) is an evidence-based practice promoting school safety and a positive learning environment for all students. PBIS is implemented school-wide and designed to encourage positive behaviors in a consistent manner for all students. MMS students are expected to be **Prepared, Polite, and Productive** at all times. These protocols of intervention are explicitly taught and modeled to assure our students can meet these expectations in every area of the school (hallway, restroom, cafeteria, assemblies, arrival, dismissal, and in the classroom). Students will have the opportunity to earn Devil Dots for making positive behavior choices which can be redeemed for various incentives. In addition, there is a monthly drawing in which students who have earned dots qualify for additional prizes. Students who are not responding to the school-wide program through displaying positive behaviors will be given additional behavior support through social skill instruction, behavior contracts, parent conferences and/or peer mediation.

BEHAVIOR INTERVENTIONS/CONSEQUENCES

Our goal at Marietta Middle School is to have a learning environment where students can reach their full potential. It is our expectation that students will accept responsibility for their own conduct, realizing the impact it has upon them and their classmates. Good order in the classroom is essential and results from a cooperative effort on the part of students, parents, teachers and administrators. Therefore, the faculty at Marietta Middle School has developed a comprehensive management system.

STEPS FOR SUCCESS	INTERVENTIONS/CONSEQUENCES
EXPECTATIONS	Expectations for all areas of the school are taught.
VERBAL: Student receives a verbal warning.	Teacher has 1:1 conversation with student regarding replacement behavior.
1ST OFFENSE: Student receives verbal and written warning in ASPEN.	Student is provided with an opportunity to submit written reflection within designated time to redeem offense. MAX: 1 time
2ND OFFENSE: Student receives verbal and written warning in ASPEN.	Student's parent/guardian is notified of 2 nd offense. Student will receive lunch detention. Expectations will be re-taught.
3RD OFFENSE: Student receives verbal and written warning in ASPEN.	Behavior intervention meeting will be held within a week to address offense(s) and interventions.
OFFICE REFERRAL	Office referral sent to administrator.

**The administration at MMS reserves the right to modify or change any of the information stated to meet existing situations as they occur.*

ADDITIONAL INTERVENTIONS/CONSEQUENCES

1. **Conferences:** Scheduled with parents, counselors, teachers and/or administrators to discuss problems, examine alternative actions to resolve problems and initiate a plan to resolve the problem.
2. **Mediation and Conflict Resolution:** Discussion to resolve a dispute between two or more students. This process may include students, teachers, administrators, and staff.
3. **Counseling:** Group or individual intervention by counselors.
4. **In-School Suspension:** (ISS) The student attends school, but is isolated from other students in a supervised setting. Work is assigned to the student and credit is given for all work completed while in isolation. Students cannot participate in extra-curricular activities for those days they are assigned to in-school suspension. Failure to comply with ISS rules will result in OSS (Out of School Suspension) with an additional day added for insubordination.
5. **Behavior Contract:** Student behavior expectations are outlined and mutually agreed upon by the administration, student, and parent.
6. **Suspension:** The student is suspended out of school (OSS) and is not permitted to attend school or any school sponsored functions. Students suspended ten days or less will have the opportunity to make up tests and other assignments for credit upon return from suspension. However, it will be the responsibility of the student to initiate make-up work. Parents are required to return to school with the student after suspension, per Georgia Law.
7. **Alternative School Placement:** Students may be assigned to alternative environments because of serious behavior and discipline offenses.
8. **Tribunal Hearing:** Students are referred to tribunal hearings because of serious violations or repeated school violations. Prior to a tribunal hearing students are suspended from school for a minimum of ten (10) days. A waiver may be offered in lieu of impending tribunal.
 - **Student Expulsion:** A student shall be subject to permanent expulsion, expulsion for the remainder of the school year or expulsion for a period in excess of ten days, the current quarter, or semester only by action of a disciplinary tribunal after the student has been afforded notice, opportunity for a hearing and other procedural rights prescribed before such expulsion.

Trespassing

Students suspended from school are not allowed on any Marietta City Schools property. Students who trespass during suspension may be subject to arrest.

Use of Physical Restraint

To ensure the safety of students, the Board of Education authorizes reasonable and appropriate action, including the use of force or physical restraint by the school staff, when necessary, to prevent greater harm or prevent continuation of a serious school disturbance. Reasonable physical force or physical restraint may be used when other less severe means of preventing greater harm has been ineffective and/or when conditions for action are urgent.

Student Complaints and Grievances

Parents who believe that decisions, made by school employees, are unfair or in violation of school policies may appeal the decision to the principal. The appeal of the incident in dispute must be made in writing within two school days of such a decision.

ADMINISTRATIVE BEHAVIOR GUIDELINES AND CONSEQUENCES

The following policies and consequences follow specific expectations for student behavior at school, on the bus or bus stop, and when attending school functions.

Listed below are behaviors that are considered inappropriate and unacceptable at Marietta Middle School. The list is not all-inclusive and is provided to serve as a guide to students when deciding how they will behave. The consequences for inappropriate behavior may range from a student-administrator conference to referral to tribunal, law enforcement or court authorities. It is important to remember that the circumstances surrounding an incident, as well as the number of previous referrals, may impact the consequences assigned a student.

ARSON OR ATTEMPTED ARSON

Suspension and referral to tribunal

BOMB THREAT

In every instance, the appropriate law enforcement authorities will be notified.

1st Offense 10 days OSS

2nd Offense 10 days OSS recommendation for expulsion/permanent expulsion

CAFETERIA RELATED

Food or drink throwing

1st Offense 1 day ISS

2nd Offense 2 days ISS

3rd Offense 3 days ISS

CALL TO 911 (FALSE)

1st Offense 5 days OSS

2nd Offense 10 days OSS recommendation for expulsion for a set time period

CHEATING/PLAGERISM

Occurs any time a student asks, receives, has access to, or offers unauthorized help on any assignment including class work, homework, projects, quizzes, tests and/or any form of informal or formal assessment. Cheating is considered an inappropriate behavior and consequences will occur in the following manner:

1st Offense Student conference and parent notification; warning given and teacher has discretion on the assignment grade.

2nd Offense Student conference and parent notification; grade of zero given for assignment

3rd Offense Student conference and parent notification; grade of zero given for assignment; referral to administration and 2 days ISS (In School Suspension)

Any other occurrences thereafter will be OSS (Out of school suspension)

* Incidences of cheating on Standardized Test are considered testing irregularities and are subject to State regulations and consequences as well.

CHECK-IN PROCEDURES: FAILURE TO COMPLETE

1st Offense Warning

2nd Offense 1 day ISS

3rd Offense 2 days ISS

4th Offense 3 days ISS

CLASS DISTURBANCE AND/OR GENERAL MISCONDUCT

1st Offense Verbal Warning

2nd Offense Contact Home

3rd Offense Detention

Continued behavior issues may result in additional STEP Interventions

CUTTING CLASS

1st Offense Administrative Detention

2nd Offense 1 day ISS

3rd Offense 3 days ISS

4th Offense 5 days ISS

CUTTING SCHOOL AND/OR LEAVING CAMPUS

Students and their parent(s) or guardian(s) may be required to meet with school administrators, and/or other designated personnel to develop and implement an attendance improvement plan.

1st Offense 2 days ISS

2nd Offense 3 days ISS - (refer to school social worker and also all subsequent offenses of this nature will be referred to the school social worker)

3rd Offense 5 days ISS - (refer to school social worker and also all subsequent offenses of this nature will be referred to the school social worker)

4th Offense Suspension and referral to a tribunal

INSUBORDINATION/DEFIANCE

1st Offense Administrative Detention

2nd Offense 1 day ISS

3rd Offense 1 day OSS (minimum)

Continued behavior issues may result in 5 - 10 days OSS and possible tribunal referral

DRUGS AND ALCOHOL USE

A student shall not consume, buy, possess, store, or be under the influence of alcoholic beverages or illegal drugs, narcotics, hallucinogens, amphetamines, barbiturates, marijuana or any intoxicant on the school grounds or on the way to or from school or anyplace where the Behavior Code is enforced. A student who possesses or transmits any substance under the pretense that it is, in fact, a prohibited substance as described in this rule shall be in violation of said rule. Student may be reported to the appropriate law enforcement authorities.

1st Offense 10 days OSS (minimum)

2nd Offense 10 days OSS (recommendation for expulsion for specified time)

DRUG PARAPHERNALIA (POSSESSION)

1st Offense 3 days OSS

2nd Offense 5 days OSS

3rd Offense 10 days OSS pending Tribunal

ELECTRONIC DEVICES

The use of cell phone and other electronic equipment/devices are not allowed during instructional hours. Visible communication/entertainment devices (including but not limited to: cell phones, MP3 players, IPOD, video games, laser pointers) are prohibited. All electronic devices should be turned off and non-visible during school hours. If students use an electronic device it will be confiscated for at least 24 hours and may be picked up by a parent/guardian in the front office between 7:45am - 3:00pm. If items are used during instructional hours, the consequences will be as follows:

1st Offense Parent may pick up at the end day

2nd Offense 1 day ISS (Parent may pick up at the end of the day)

3rd Offense 2 days ISS (Parent may pick up at the end of the day)

** Ear buds and headphones should not be visible.

The school assumes no responsibility for electronic devices. These items are brought on campus at the student's own risk; therefore, any lost or stolen items will not be investigated.

*****On rare occasions, cell phones may be used to enhance instruction in a teacher directed lesson. The use of all cell phones in this manner may be appropriate, but is contingent upon teacher discretion.**

FALSE FIRE ALARM

In every instance, the appropriate law enforcement authorities will be notified.

1st Offense 5 days OSS

2nd Offense 5 – 10 days OSS and Tribunal Referral

FAILURE TO SERVE DETENTION OR ISS

1st Offense 1 day ISS and possible reassignment of the detention/ISS

2nd Offense 1 day ISS/OSS and possible reassignment of the detention/ISS

FIGHTING (ALL STUDENTS INVOLVED EXCEPT IN RARE CASES)

1st Offense 5 days OSS plus 2 days ISS (minimum)

2nd Offense 5 – 10 day OSS

3rd Offense 10-day OSS and possible referral to a disciplinary tribunal hearing

FIGHT: PROMOTING OR INSTIGATING

1st Offense	1 day OSS
2nd Offense	3 days OSS
3rd Offense	5 days OSS

FORGERY

1st Offense	1 day ISS
2nd Offense	2 days ISS
3rd Offense	3 days ISS

GANG RELATED ACTIVITES

A gang is defined as any three or more individuals who have a name, claim a territory, use graffiti to mark a school, territory, or themselves, have rivals/enemies, or interact together at the exclusion of other people. The existence of such gang affiliation may be established by evidence of a common name or common identifying signs, symbols, tattoos, graffiti, attire or other distinguishing characteristics.

1st Offense	3 days OSS (minimum)
2nd Offense	5 days OSS (minimum)
3rd Offense	10 days OSS (possible referral to disciplinary tribunal hearing)

BULLYING/HARASSMENT/INTIMIDATION

Bullying is defined as a willful attempt or threat to inflict injury that occurs on school property/vehicles, at school activities/bus stops, or by use of MCS equipment, or a display of force or intentional written, verbal or physical act in order to threaten, harass or intimidate:

BULLYING IS REPEATED, INTENTIONAL & POWER-BASED BEHAVIOR:

- Causes substantial, visible physical harm.
- Substantially interferes with victim's education.
- Substantially disrupts orderly school operation..

BULLYING IS AGAINST THE LAW!

1st Offense	1 – 3 days ISS and parent notification of bullying "strike 1"
2nd Offense	1 – 3 days OSS and parent notification of bullying "strike 2"
3rd Offense	5 – 10 days OSS pending Tribunal due to bullying "strike 3"

Reports of possible bullying should be made by a student, parent or staff to a school administrator.

PROFANE OR INAPPROPRIATE LANGUAGE OR BEHAVIOR

Overheard in casual conversation	Verbal warning
Directed to a student (2 nd Offense)	Administrative Detention
Directed to a teacher/staff	1 day OSS (minimum)

PUBLIC DISPLAY OF AFFECTION

(Kissing, full frontal hugs, hand-holding & the like, are deemed inappropriate for the school setting)

1st Offense	Verbal warning (possible parent notification)
2nd Offense	Administrative Detention
3rd Offense	1 day ISS (minimum)

STINK BOMBS/INCENDIARY DEVICES/LIGHTERS

1st Offense	1 – 3 days OSS
2nd Offense	3 – 5 days OSS
3rd Offense	5 – 10 days OSS and possible referral to tribunal

THEFT (MINOR)

1st Offense	1 day ISS
2nd Offense	1 day OSS
3rd Offense	3 days OSS

TOBACCO

1st Offense	3 days ISS
2nd Offense	1 – 3 days OSS
3rd Offense	3 – 5 days OSS

VANDALISM

1st Offense	1 – 5 days OSS and restitution for damages
2nd Offense	5 – 10 days OSS and restitution for damages

Referral to a disciplinary tribunal. Law enforcement authorities may be notified.

BUSES AND BUS SAFETY

The Marietta Board of Education has the authority to make reasonable regulations governing bus conduct in order to provide for a safe and comfortable trip to and from school. Students are required to observe rules listed in the Discipline Handbook.

Drivers are directed to exercise progressive discipline on their buses. Students exhibiting prohibited general misbehavior will be given two verbal warnings to self-correct. The third infraction will require the driver to communicate the problem with the parent or guardian via phone call or written notice sent home with the student. The next infraction will result in formal notice to your student's principal for disciplinary action. This could result in your student's suspension from school or bus. Major or serious misbehavior will be immediately reported to administration for review and disciplinary action as may be required.

Permission to ride another bus or to get off at another stop requires that a student bring a note signed by a parent. The note must include date, the route number, the stop they are to use and a telephone number where parent may be reached for verification. Notes should be turned in to the Attendance Office in the morning. Students will be called to the office at the end of the day to pick up passes. No bus passes will be signed in the bus-loading zone.

NO BUS PASSES WILL BE ISSUED DURING THE LAST WEEK OF THE SCHOOL YEAR.

BUS CONDUCT

BUS SAFETY PARTNERSHIP CODE OF CONDUCT

1. Students shall follow all student behavior policies and regulations while on system provided transportation, including, but not limited to, the prohibitions on physical violence, bullying, assault, battery, disrespectful conduct, or other unruly behavior. Students are to keep all body parts inside the bus at all times and must remain seated at all times. Nothing may be thrown into, out of, within, or at the bus. Students must **not** make unnecessary noises, converse in **loud talking or yelling out the window**. Students must be absolutely silent at all railroad crossings.
2. Obscene language and gestures are prohibited.
3. Emergency doors and windows are to be used only at the direction of the Driver.
4. Students may not board or disembark bus at a bus stop other than the assigned stop for their residence, without submitting a written request from their parent or guardian, to the principal or designee for approval.
5. Students may use electronic devices during the operation of a school bus including, but not limited to: MP3 players, IPODs, cell phones, pagers, radios, tape players, and compact disc players, provided they are used with headphones **and** have the permission of the driver. Drivers have the discretion to manage or prohibit the use of electronic devices on their bus.
6. Students shall not use mirrors, lasers, flashing lights, flash cameras, or any other lights or reflective surfaces in a manner which might interfere with the operation of the bus. Sports equipment, skateboards or items deemed by the driver as a safety hazard are prohibited.
7. Consumption of food or drinks is prohibited. This includes gum and candy.
8. Students shall board and exit the bus quickly, in a quiet and orderly manner. Students are to cross the street in front of the bus in full view of the Driver. Unsafe bus stop behavior will be reported on a referral form.

9. Students shall move behind the guardrail or white line before the bus is put into motion, and they must be seated (if available) and remain seated or behind the guardrail or white line throughout the entire bus ride.
10. Articles brought on the bus such as band instruments must be kept in the possession of the owner at all times. Every effort will be made to accommodate band instruments; however, those that are too large or pose a threat to safety may be denied for transport.
11. Students need to be at the bus stop five (5) minutes before the scheduled time. Buses arriving within five (5) minutes of the scheduled time are considered to be on time. The bus will stop to load and unload passengers only at the designated bus stops. During inclement weather the Driver may make stops closer to a passenger's home, if possible.
12. Any behavior that is considered unsafe or disruptive by the bus driver will be handled through the use of the Bus Safety Partnership Discipline Plan.
13. Inappropriate behaviors determined to be a **major violation** of the code of conduct do not require a verbal warning prior to a referral form being submitted to the school administrators.
14. Prohibited items may be temporarily held by the driver, provided they are returned to the student, student's parent/guardian, school administrator, or Director of Transportation. Drivers may not keep student's personal property overnight.

UNSAFE BEHAVIOR ON THE RIDE HOME

- If unsafe behavior occurs before the bus leaves the school, the student will be provided with two options:
 - (1) Correct the behavior and continue home (behavior documented) or
 - (2) Be removed from the bus and stay at the school with staff supervision until a parent or guardian can pick the student up.
- If unsafe behaviors occur after the bus leaves the school, the driver will pull over to a SAFE location and restore order. If necessary, the student(s) will be removed from the bus and transported home by alternate means.

BUS SAFETY PARTNERSHIP DISCIPLINE PLAN

- 1st Offense – Driver will give student verbal warning and continue to monitor student for compliance. Driver will record date of verbal warning.
- 2nd Offense – Discipline Referral submitted. Recommended action: Student placed on probation and reassigned to the front of the bus for one week. Driver will contact the parent or guardian to ensure Bus Referral was received.
- 3rd Offense – Discipline Referral submitted. Recommended action: Grades 6-12, three (3) day suspension and a conference with administrator, driver, student and parent will be required before student may return to bus. Upon student's return to the bus they will be placed on probation and assigned to the front of the bus for two weeks.
- 4th Offense – Discipline Referral submitted. A three (3) day bus suspension to be issued at administrator's discretion. Grades 6-12, ten (10) day bus suspension and a final conference with administrator, driver, student and parent. Upon return to the bus the student will be placed on probation and reassigned to the front of the bus for the remainder of the school year.
- 5th Offense – Referral submitted. Recommended action: Grades 6-12 twenty (20) day bus suspension and up to a maximum suspension of the remainder of the school year.

Notes:

- Any recurring violation during probationary period will result in immediate suspension from the bus for the remainder of the probationary period.
- If probation is breached at any offense level a conference must be held with the student, parent or guardian, bus driver and administrator before student may return to riding the bus.
- Parents will be responsible for all transportation of their student to include field trips, athletic events and after school activities.
- Bus suspensions apply to all transportation services. This includes the activity bus.
- After School Routes

- **1st Offense** – Driver will give student verbal warning and continue to monitor student for compliance. Student will be assigned a seat to the front of the bus.
- **2nd Offense** – Referral submitted. Recommended action: Suspension of bus riding privileges from all after school buses.

Remember, rules are made for everyone's safety!

CONTRATO DE ACUERDO DE SEGURIDAD EN EL AUTOBUS

Trabajando juntos, Transportando el futuro:

Nuestros Niños

El objetivo del Departamento de Transporte de las escuelas de la Ciudad de Marietta es transportar a nuestros estudiantes, sus hijos, con seguridad y enmarcados en una mentalidad para aprender. Trabajando juntos tendremos un año escolar seguro y exitoso. Las siguientes normas del Contrato de Acuerdo son tomadas directamente del Manual de Disciplina Estudiantil. Las consecuencias por violar la política de comportamiento en los autobuses se describen en el "Plan de Disciplina del Acuerdo de Seguridad en los Autobús".

Se requiere del cumplimiento de las normas del "Acuerdo de seguridad en los Autobús" y es responsabilidad del estudiante garantizar el transporte seguro de estos hacia y desde la escuela. El Departamento de Transporte de las Escuelas de la Ciudad de Marietta se reserva el derecho de remover cualquier alumno indisciplinado que ponga en peligro la seguridad de los demás.

El objetivo del Conductor del Autobús escolar, el de las Escuelas de la Ciudad de Marietta y el de la Junta Escolar de Ciudad de Marietta es el de mantener el comportamiento apropiado de los estudiantes mientras estos son transportados de manera segura hacia y desde la escuela.

Les estamos muy agradecidos por su apoyo al "Contrato de Seguridad en el Autobús".

Las Escuelas de la Ciudad de Marietta

CODIGO DE CONDUCTA DEL ACUERDO DE SE- GURIDAD EN EL AUTOBUS

1. Los estudiantes deben seguir todas las políticas y regulaciones mientras están en el sistema de transporte provisto, incluyendo, pero no limitado a, las prohibiciones sobre violencia física, intimidación, asalto, agresión, conducta irrespetuosa, u otro comportamiento irregular. Los estudiantes deberán siempre mantener todas las partes del cuerpo dentro del autobús y permanecer sentados en todo momento. Nada podrá ser lanzado dentro, afuera o hacia el autobús. Los estudiantes no podrán hacer ruidos innecesarios, hablar en voz alta o gritar por la ventana. Los estudiantes deberán estar en absoluto silencio en todos los cruces del tren.
2. Lenguaje y gestos obscenos están prohibidos.
- 2.3. Las puertas y ventanas de emergencia serán utilizados sólo bajo la dirección del Conductor.
- 2.4. Los estudiantes no podrán abordar o bajar del autobús en paradas que no sean las asignadas a su residencia, a menos que presenten al rector o a la persona designada para su aprobación, una solicitud por escrito de sus padres o tutor.
5. Los estudiantes pueden usar dispositivos electrónicos durante el trayecto del autobús escolar, incluyendo, pero no limitados a: reproductores de MP3, iPods, teléfonos celulares, localizadores, radios, reproductores de cintas y reproductores de discos compactos, siempre y cuando estos se usen con audífonos y reciban el permiso del conductor. Los Conductores tienen la opción de permitir o prohibir el uso de dispositivos electrónicos en su autobús.
6. Los estudiantes no podrán usar espejos, lasers, linternas, cámaras con flash, o cualquier otras luces o superficies reflectantes de una manera que pudiera interferir con la operación del autobús. Está prohibido equipo deportivo, monopatines o elementos considerados por el conductor como un peligro para la seguridad.
- 6.7. Está prohibido el consumo de alimentos o bebidas. Esto incluye goma de mascar y dulces.
- 6.8. Los estudiantes deberán subir a bordo del autobús y salir rápidamente, de una manera tranquila y ordenada. Los estudiantes deberán cruzar la calle por el frente del autobús, a plena vista del Conductor. Cualquier comportamiento inseguro en la parada del autobús, será referido en forma de

Reporte.

- 6.9. Los estudiantes deberán ubicarse detrás del pasamanos o de la línea blanca antes que el autobús se ponga en movimiento, y deberán sentarse y permanecer allí, o detrás del pasamanos, o de la línea blanca a todo lo largo del trayecto del autobús.
- 6.10. Artículos traídos al autobús, tales como instrumentos de banda, deberán permanecer en posesión del propietario en todo momento. Se hará todo esfuerzo para acomodar los instrumentos de banda; sin embargo, a aquellos que sean demasiado grandes o supongan una amenaza para la seguridad se les podrá negar el transporte.
- 6.11. Los estudiantes deberán estar en la parada del autobús cinco (5) minutos antes de la hora prevista. Los autobuses que lleguen dentro de los cinco (5) minutos de la hora programada se consideran a tiempo. El autobús se detendrá para abordar y descargar pasajeros solamente en las paradas asignadas. Durante estados de tiempo inclemente, si se es posible, el conductor podrá hacer paradas más cerca de la casa de un pasajero.
- 6.12. Cualquier comportamiento que se considere peligroso o perturbador por parte del conductor del autobús, se manejará a través del Plan de Disciplina del "Acuerdo de Seguridad en el Autobús".
- 6.13. Cualquier comportamiento inapropiado que se determine como **grave violación** del código de conducta, no requerirá de una advertencia verbal previa para referir el formato de reporte a los administradores de la escuela.
- 6.14. Los artículos prohibidos podrán ser temporalmente retenidos por el conductor, siempre que sean devueltos al estudiante, a sus padres o tutor, administrador de la escuela, o al Director de Transporte. Los conductores no podrán tener propiedad personal de los estudiantes durante la noche.

COMPORTAMIENTO PELIGROSO EN EL VIAJE A CASA

- Si ocurre comportamiento inseguro antes que el autobús salga de la escuela, al estudiante se le darán dos opciones: (1) Corregir el comportamiento y continuar hacia la casa (comportamiento documentado) ó (2) se removerá del autobús y permanecerá en la escuela bajo la supervisión de personal, hasta que el padre o tutor pueda recoger al estudiante.
- Si ocurre comportamiento inseguro después que el autobús ha salido de la escuela, el Conductor se detendrá en un lugar seguro para restaurar el orden. Si es necesario, el estudiante será removido del autobús y transportado a casa por medios alternos.

RECUERDE: VIAJAR EN AUTOBUS ESCOLAR ES UN PRIVILEGIO

PLAN DISCIPLINARIO DEL ACUERDO PARA LA SEGURIDAD EN EL AUTOBUS

- 1ª Ofensa – El Conductor dará al estudiante una advertencia verbal y continuará monitoreando el cumplimiento de éste. El Conductor documentará la fecha de la advertencia verbal.
- 2ª Ofensa – Reporte de Disciplina presentado. **Acción recomendada:** El estudiante será puesto en período de prueba y re-asignado a la parte delantera del autobús por una semana. El Conductor se pondrá en contacto con el padre o tutor para asegurarse que éste ha recibido el Reporte del Autobús.
- 3ª Ofensa – Reporte de Disciplina presentado. **Acción recomendada:** Grados K al 5: Un (1) día de suspensión de transporte en el autobús, el cual se aplicará a discreción del administrador. Grados 6 al 12: Tres (3) días de suspensión de transporte en el autobús y se requerirá una conferencia con el administrador, el Conductor, el padre y el estudiante antes que éste pueda regresar al autobús. Al regreso del estudiante al autobús, este será puesto en período de prueba y asignado a la parte delantera del autobús por dos semanas.
- 4ª Ofensa – Reporte de Disciplina presentado. **Acción recomendada:** Grados K al 5: Una conferencia obligatoria con el estudiante, el Conductor, el padre y el administrador. Una suspensión de tres (3) días de transporte en el autobús, el cual se aplicará a discreción del administrador. Grados 6 al 12: Diez (10) días de suspensión de transporte en el autobús y una conferencia final con el administrador, el Conductor, el padre y el es-

tudiante. Al regreso del estudiante al autobús, este será puesto en período de prueba y re-assignado a la parte delantera del autobús por el resto del año escolar.

5ª Ofensa –

Reporte de Disciplina presentado. **Acción recomendada:** Grados K al 5: Cinco (5) días de suspensión de transporte en el autobús, hasta un máximo de suspensión para el resto del año escolar a discreción del administrador. Grados 6 al 12: veinte (20) días de suspensión de transporte en el autobús y hasta un máximo de suspensión por el resto del año escolar.

Notas:

1. Cualquier violación recurrente durante el período de prueba resultará en la suspensión inmediata del transporte en el autobús por el resto del período de prueba.
2. Si se viola el período de prueba en cualquier nivel de ofensa, se deberá llevar a cabo una conferencia con el estudiante, el padre o tutor, el Conductor del autobús y el administrador, antes que el estudiante pueda volver a transportarse en el autobús.
3. Los padres serán responsables de todo el transporte de sus estudiantes, lo que incluye excursiones, eventos deportivos y actividades después de clases.
4. Suspensión de transporte en autobús aplica a todos los servicios de transporte.

Rutas después de Clases.

- **1ª Ofensa** – El Conductor dará al estudiante una advertencia verbal y continuará monitoreando el cumplimiento por parte del estudiante. A éste se le asignará un asiento en la parte delantera del bus.
- **2ª Ofensa** – Reporte de Disciplina presentado. Acción recomendada: Suspensión de los privilegios de viajar en todos los autobuses escolares de todas las rutas después de clases.

Recuerde, las reglas están hechas para la seguridad de todos!

DRRESS CODE

DRRESS CODE

Due to the complex nature of our dress code policy, administration reserves the right to handle all dress-code violations in a case by case manner. The administration reserves the right to deem other types of dress inappropriate even if it not described here.

Shirt Options T-shirt with MCS embossed logo

Clothing must not show skin of the mid-section, bare shoulders, bare back or other parts of the torso during normal daily activities.

Sweatshirts:

Crewneck sweatshirts and zip up hoodies will be navy or grey only. Zip-up hoodies may be printed with the MCS logo or plain without the MCS logo. Crewneck sweatshirts must have MCS logo. **No other sweat-shirt, outerwear, or hoodies are allowed.**

Please read below and reinforce with your child the need to adhere to the policy regarding sagging pants.

Marietta Middle School will strictly enforce a zero tolerance policy when it comes to sagging pants on campus. Our young men and women are encouraged to walk with pride and self-respect, while on campus.

Understanding the negative culture this sagging pants fad projects and promotes, students who have undergarments exposed during the school day will be sent to their grade level administrator and parent contact will be made and **In-school suspension** will be issued.

At **Marietta Middle School** we are raising the expectations for all of our students. The best way to get started is to come to school on time, with the appropriate dress, and with a positive attitude. We want our students to take responsibility for their actions. Therefore, we will stand by the dress code and make it an integral part of our school culture.

Pants and Slacks

- Plain khaki pants/shorts/skirts
- Plain blue or black solid denim jean pants or shorts with no frays or holes
- Shorts or skirts should be at least knee length and should be of the appropriate size.

- Pants with belt loops must be affixed with a solid brown or black belt. Pants must be worn securely at the waist. No sagging is allowed.

Pants, slacks, jeans and Capri pants must be appropriate size and worn as designed. The colors allowed are navy, black, khaki, gray and dark blue or black denim.. Oversized pants, slacks, and Capri pants are not allowed. Pants may not be worn sagging. Pant leg(s) will not be worn pushed or rolled up. Undergarments may not be exposed at any time.

Shoes

No shower shoes, beach shoes, rubber flip flops, house shoes, slippers or slipper boots are allowed. No open-toe shoes (including sandals).

Shorts

No nylon shorts. Shorts must be of appropriate size and of an appropriate solid color and must be knee length or longer. Oversized shorts are not allowed. Shorts must be belted or affixed at the waist. The colors allowed are black, navy, khaki, and blue or black denim. Shorts must be unembellished and in good repair. Shorts may not be worn sagging.

Hair:

Hairstyle, bows, barrettes and hair bands must not call excessive attention to the student. **Non-natural hair colors will not be permitted.** (Example: red, green, purple, blue, etc). Pointed objects such as pencils, combs, picks, etc., protruding out of student's hair are not allowed.

The consequences for students not in appropriate dress are as follows per school year:

First Offense – Verbal Warning – Loaner shirt or pants given

Second Offense – Parent Contact – Loaner shirt or pants given

Third Offense – 1 day ISS

SPIRITWEAR – Each Friday students have the opportunity to wear Marietta spirit wear shirts.

PE Dress Guidelines:

As part of PE, students are expected to wear PE clothing. This consists of shirt, shorts or sweatpants, shoes and socks. No men's tank top undershirts, see-through attire, spaghetti strap tops, shorts that are too short as determined by the staff, spandex shorts, any shirt too short that it shows the skin, flip flops, sandals or hard-soled shoes. The PE outfit is not considered to be part of the school uniform.

OPT-OUT:

This policy is mandatory with exemptions granted for religious, medical, or philosophical reasons.

Parents who wish to have their child exempted from the unified dress code program will need to complete an opt-out form and submit it to the principal within 5 school days of the start of school. Students enrolling after this deadline must notify the principal in writing, within 5 days of their intention to opt-out, upon which time they may print an opt-out form available on the school system website. Families for whom the unified dress policy will create a financial hardship will contact the school counselor, social worker, or school nurse for assistance in obtaining uniform shirts.

NON-PERMITTED CLOTHING ITEMS

Standard for all Marietta Middle School students, including those students who have opted-out. This is not intended as a comprehensive list of non-permitted clothing and is subject to change.

ANY ATTIRE OR GROOMING DISRUPTIVE TO THE INSTRUCTIONAL PROCESS which may include, but is not limited to:

- Tank tops or dresses with straps narrower than 2"
- Sheer/see-through blouses and skirts
- Bare midriffs.
- Halter-tops.
- Jeggings
- Short shorts/micro-mini dresses/skirts or high slit sides
- Sunglasses
- Overly revealing clothing
- Clothing which allows underwear/undergarments to be exposed
- Extremes in hair styles, psychedelic colors, (hot colors), letters shaved in head.
- Painted faces. No stick-on-skin tattoos

- Bare feet or rubber thongs. Any open-toe shoes (including sandals).
- No facial piercing
- Low cut shirts
- Single strap tops
- Hats, headgear or hoods during the school day.
- (Students athletes participating in sports requiring a hat may wear the school's athletic hat as part of their sport activity)
- Chains
- Hairnets
- Spiked rings, bracelets or long earrings
- Bandanas
- Inappropriate jewelry
- Khakis worn with wool-type shirts
- Overalls/ overalls with straps unbuckled
- Web, untied, or dangling belts
- Combat-type boots (10 hole or more), and flight jackets worn concurrently with combat boots (10 hole). No camo attire.
- No dropped suspenders
- No sweatpants/joggers
- Any overcoat longer than the knees, i.e., trench coats
- Wallet "chain"

MARIETTA MIDDLE SCHOOL HONOR STATEMENT

We, MMS students, dedicate ourselves to the highest level of academic integrity and therefore believe:

- Acquisition of knowledge must be gained honestly.
- Evidence of cheating disgraces a student in the eyes of his peers, parents and teachers.
- A student's genuine ability cannot be measured when he or she has falsified schoolwork.
- Cheating lowers feelings of self-worth and is morally wrong.

Academic dishonesty includes, but is not limited to, the following acts.

- Viewing another student's test papers or allowing another student to have clear view of a test paper.
- Giving or receiving information from a test or quiz prior to the administration of the test.
- Stealing copies of test or testing materials.
- Using hand signals, codes, written, or oral communication to share answers during a test.
- Using electronic devices, such as cell phones, to send text messages or to photograph testing materials.
- Copying of a classmates' work.
- Relying on group members to do all of the work for a project grade.
- Having parents, older siblings, or any other outside sources to help complete student assignments for you.
- Any other act that involves the acquisition of a grade in which dishonesty is involved.

Some or all of the following consequences will apply for any student who violates the MMS Honor Statement: (Refer to Cheating for sequence of consequences)

- Parent notifications
- A grade of zero on the assignment or test
- Discipline referrals to administration
- ISS and OSS

My signature below signifies that I understand all of the above and I agree to abide by the principles of the MMS Honor Statement.

Student Signature _____ Date _____

Parent Signature _____ Date _____

MARIETTA CITY SCHOOLS COMPUTERS AND NETWORK RESOURCES STUDENT ACCEPTABLE USE GUIDELINES

Please read the following carefully. Violations of the "Acceptable Use Guidelines" may cause a student's access privileges to be revoked, disciplinary action and/or appropriate legal or remunerative action may be taken.

The Board of Education of the City of Marietta (the "Board") provides technology resources and Internet access as educational tools which facilitate communication, innovation, resource sharing and access to information. Said Internet and technology resources are provided for educational purposes that promote and are consistent with the educational mission, vision, instructional and educational goals and objectives of Marietta City Schools ("School System").

The Board makes no assurance of any kind, whether expressed or implied, regarding any Internet services provided. The School System or individual schools in the system will not be responsible for any damages the student/user suffers. Use of any information obtained via the Internet is at the student's own risk. The School System specifically denies any responsibility for the accuracy or quality of information or software obtained through its services. Staff and students must be advised that privacy in the use of the Internet is not guaranteed.

Further, the Board assumes no responsibility for any unauthorized charges or fees, including but not limited to, long distance charges, per minute surcharges and/or equipment or line costs. If any such charges are incurred by a student while accessing the Internet, said student shall be held financially responsible, and will reimburse the school for any charges so incurred.

Any student who uses the school's computers or other technology resources must be aware of the requirement for appropriate use of the equipment and for accessing the Internet. Procedures are in place for the protection of students and equipment. Students will be held accountable for any violation of the following guidelines in accordance with the behavior code (JCDA). Students and/or their parent/guardian are responsible for damages to equipment and/or the network and will be liable for costs for service or repair.

Students are only allowed to utilize the computers and network to retrieve information and run specific software applications as directed by their teacher. Students are not permitted to access computer operating systems for any reason or attempt to do anything they are not specifically authorized by the teacher to do. Students are not allowed to download any software from the Internet or to load software from a device brought from home onto any system-owned computer unless specifically authorized by his/her teacher or an administrator.

Students bringing storage devices (diskettes, CDs, USB devices, cell phones, iPods, or any other type of storage device) from outside the school are responsible for all material contained on said storage device. Should the use of this storage device result in a virus outbreak on a computer or the network, costs incurred for repairs are the responsibility of the student's parent/guardian. The student may have no expectation of privacy for material contained on said storage device.

Students should take the following precautions while accessing the Internet:

1. Any on-line communication should always be at the direction and supervision of a teacher.
2. Never provide last name, address, telephone number, or school name on-line.
3. Never respond to, and always report, any messages that make you feel uncomfortable or that are from an unknown origin.
4. Never send a photo of yourself or anyone else to an unfamiliar source or website.
5. Never arrange a face-to-face meeting with someone you met on-line.
6. Never open attachments or files from unknown senders.

Examples of prohibited conduct include, but are not limited to:

- A. Accessing, sending, creating or posting materials or communications that is damaging to another person's reputation; is abusive, obscene, sexual in nature, threatening or demeaning to another person's gender, race, or religion; or otherwise violates the behavior code.
- B. Using the network for financial gain or advertising.
- C. Posting or plagiarizing work created by another person without their consent.
- D. Posting anonymous or forging electronic mail messages.
- E. Attempting to read, alter, delete, or copy the electronic mail messages of other system users.
- F. Giving out personal information such as phone numbers, addresses, driver's license or social security numbers, bankcard or checking account information, without the consent of the other party.
- G. Using the school's computer hardware or network for any illegal activity such as copying or downloading copyrighted software in violation of copyright laws.
- H. Loading/using games, public domain, shareware or any other unauthorized program on school computers or computer system.
- I. Purposely infecting any school computer or network with a virus or program designed to damage, alter, destroy or provide access to unauthorized data or information.
- J. Gaining access/attempting to access unauthorized/restricted network resources or the data and documents of another person.
- K. Using/attempting to use the password/account of another person or using a computer while logged on under another's account.
- L. Using the school's computers or network while access privileges have been suspended.
- M. Using the school's computer hardware, network, or Internet link in a manner that is inconsistent with a teacher's directions and generally accepted network etiquette.
- N. Altering or attempting to alter the configuration of a computer, the operating system, or any of the software.
- O. Attempting to vandalize, disconnect or disassemble any network or computer component.
- P. Utilizing the computers and network to retrieve information or run software applications not assigned by a teacher.
- Q. Providing another student with user account information passwords.
- R. Connecting to or installing any computer hardware, components, or software which are not school system property to or in the district's technology resources without prior approval of the district technology supervisory personnel.
- S. Participating in unauthorized chat rooms or news groups.
- T. Hacking or attempting to degrade or disrupt network services or equipment.

I have read and understand the Marietta City Schools Computers and Network Resources Student Acceptable Use Guidelines. I take full responsibility for my actions with technology resources.

Student Name (please print) Student Signature Date

Parent/Guardian Name (please print) Parent/Guardian Signature Date

NOTICE OF NON-DISCRIMINATION

The Board of Education of the City of Marietta does not discriminate on the basis of race, color, religion, national origin, age, disability, or gender in its employment practices, student programs and dealings with the public.

Below is a list of individuals designated to handle inquiries regarding the District's non-discrimination policies:

Title VI Compliance Officer/Alternate

Title IX Compliance Officer

(Issues of discrimination on basis of race, color, origin, gender, sexual harassment)

Director of Federal Programs

Central Administrative Offices

250 Howard Street, Marietta, GA 30060

770-422-3500

Title IX Compliance Officer

(Issues of discrimination on the basis of gender harassment)

Director of Athletics

Marietta High School

1171 Whitlock Avenue, Marietta, GA 30064

770-429-3154

Complaints may also be filed directly with the Office of Civil Rights at the address below:

The U.S. Department of Education

Atlanta Office for Civil Rights

61 Forsyth St. S.W., Suite 19T70

Atlanta, GA 30303-3104

(404) 562-6350

Title II of the Americans with Disabilities

Act and Section 504 Compliance Officer

(Issues of discrimination on the basis or national of disability)

Assistant Superintendent, Special Services

Central Administrative Offices

250 Howard Street, Marietta, GA 30060

770-422-3500

Employment Issues

(Issues of discrimination on the basis or of sexual any category listed in policy GAAA)

Director of Human Resources

Central Administrative Offices

250 Howard Street, Marietta, GA 30060

770-422-3500



Marietta Middle School

NAME: _____

ADVISEMENT TEACHER: _____ ROOM #: _____

COUNSELOR: _____

HALL LOCKER #: _____ GYM LOCKER #: _____

BUS ROUTE #: _____

1ST SEMESTER SCHEDULE

Period	Room #	Course	Teacher
1st			
Advisement			
2nd			
3rd			
4th			
5th			
6th			

2ND SEMESTER SCHEDULE

Period	Room #	Course	Teacher
1st			
Advisement			
2nd			
3rd			
4th			
5th			
6th			

**MMS A/B Calendar
2015-2016**

	Monday	Tuesday	Wednesday	Thursday	Friday
August			A 5	B 6	A 7
	B 10	A 11	B 12	A 13	B 14
	A 17	B 18	A 19	B 20	A 21
	B 24	A 25	B 26	A 27	B 28
	A 31				

	Monday	Tuesday	Wednesday	Thursday	Friday
January				A 7	B 8
	A 11	B 12	A 13	B 14	A 15
	MLK Day 18	B 19	A 20	B 21	A 22
	B 25	A 26	B 27	A 28	B 29

	Monday	Tuesday	Wednesday	Thursday	Friday
September		B 1	A 2	B 3	A 4
	Labor Day 8	B 9	A 10	B 11	A 12
	B 14	A 15	B 16	A 17	B 18
	A 21	B 22	A 23	B 24	A 25
	B 28	A 29	B 30		

	Monday	Tuesday	Wednesday	Thursday	Friday
February	A 1	B 2	A 3	B 4	A 5
	B 8	A 9	B 10	A 11	B 12
	15	** 16	** 17	** 18	** 19
	A 22	B 23	A 24	B 25	A 26
	B 29				

	Monday	Tuesday	Wednesday	Thursday	Friday
October				A 1	B 2
	A 5	B 6	A 7	B 8	A 9
	B 12	A 13	B 14	A 15	B 16
	A 19	B 20	A 21	B 22	A 23
	B 26	A 27	B 28	A 29	B 30

	Monday	Tuesday	Wednesday	Thursday	Friday
March		1	A 2	B 3	A 4
	B 7	A 8	B 9	A 10	B 11
	A 14	B 15	A 16	B 17	A 18
	B 21	A 22	B 23	A 24	B 25
	A 28	B 29	A 30	B 31	

	Monday	Tuesday	Wednesday	Thursday	Friday
November	A 2	B 3	A 4	B 5	A 6
	B 9	A 10	B 11	A 12	B 13
	A 16	B 17	A 18	B 19	A 20
	23	24	25	26	27
	B 30				

	Monday	Tuesday	Wednesday	Thursday	Friday
April					A 1
	4	5	6	7	8
	B 11	A 12	B 13	A 14	B 15
	A 18	B 19	A 20	B 21	A 22
	B 25	A 26	B 27	A 28	B 29

	Monday	Tuesday	Wednesday	Thursday	Friday
December		A 1	B 2	A 3	B 4
	A 7	B 8	A 9	B 10	A 11
	B 14	A 15	B 16	A 17	B 18
	21	22	23	24	25
	28	29	30	31	

	Monday	Tuesday	Wednesday	Thursday	Friday
May	A 2	B 3	A 4	B 5	A 6
	B 9	A 10	B 11	A 12	B 13
	A 16	B 17	A 18	B 19	A 20
	B 23	A 24	B 25	26	27
	30	31			

Holiday: School Closed

Important Dates:

Students do NOT report

August 5: First Day of School

February 22-26: MMS Conference Week

October 19-23: MMS Conference Week

May 25: Last Day of School

** Snow Make-Up Days (if Needed)