

**School Governance Team
Minutes/End-of-Year Report Template**

School: West Side	Year: 2019
Member Name	Affiliation
Dr. Christina Wagoner	Principal
Wendy Oliveri	Teacher (elected)
Morgan Carden	Teacher (elected)
Laura Moseley	Certified Staff (appointed)
Mary Leslie Brigdon	Parent/Guardian (elected)
A.B. Almy	Parent/Guardian (elected)
Andy Gaines	Community Member (appointed)

MEETING MINUTES

Date: August	Quorum: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Members Present:	

Agenda Items:

Actions:

Comments:

Recommendation to BOE:

Date: September 9/9/19	Quorum: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Members Present: C. Wagoner W. Oliveri M. Carden L. Moseley M. Brigdon A.B. Almy A.Gaines	

- Agenda Items:
1. Bylaws Review
 2. Election of Officers
 3. Mandated Reporter Process
 4. School Improvement Plan Review
 5. Facility Updates
 - a. Chromebook Refresh
 - b. SMART Board Refresh
 - c. STEM Lab

d. Learning Commons

6. Budget Allocation Proposed Purchases

7. 2019-2020 Field Trip Review

8. Review Digital Tools for Parents Document

Actions:

1. School Governance Team voted and appointed A.B. Almy as SGT Co-Chair. SGT voted and appointed Mary Leslie Brigdon as secretary.

2. SGT voted to approve the budget allocation for the following purchases:

- a. Continuation of subscription to Reflex Math
- b. Lexia licences, Assesslets, and AMP KDS Assessment Bank
- c. Classroom libraries
- d. Learning Commons project in Media Center

Comments: L. Moseley will present her plan for the new Learning Commons space to the Board of Education in October.

Recommendation to BOE:

Date: October	Quorum: <input type="checkbox"/> Yes <input type="checkbox"/> No
Members Present:	

Agenda Items:

Actions:

Comments:

Recommendation to BOE:

Date: November	Quorum: <input type="checkbox"/> Yes <input type="checkbox"/> No
Members Present:	

Agenda Items:

Actions:

Comments:

Recommendation to BOE: t

Date: December no meeting	Quorum: <input type="checkbox"/> Yes <input type="checkbox"/> No
Members Present:	

Agenda Items:

Actions:

Comments:

Recommendation to BOE:

Date: January	Quorum: <input type="checkbox"/> Yes <input type="checkbox"/> No
Members Present:	

Agenda Items:

Actions:

Comments:

Recommendation to BOE:

Date: February	Quorum: <input type="checkbox"/> Yes <input type="checkbox"/> No
Members Present:	

Agenda Items:

Actions:

Comments:

Recommendation to BOE:

Date: March	Quorum: <input type="checkbox"/> Yes <input type="checkbox"/> No
Members Present:	

Agenda Items:

Actions:

Comments:

Recommendation to BOE:

Date: April	Quorum: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Members Present:	

Agenda Items:

Actions:

Comments:

Recommendation to BOE:

Date: May	Quorum: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Members Present:	

Agenda Items:

Actions:

Comments:

Recommendation to BOE:

Date: June	Quorum: <input type="checkbox"/> Yes <input type="checkbox"/> No
Members Present:	

Agenda Items:

Actions:

Comments:

Recommendation to BOE:

End-of-Year Narrative Summary

