School Governance Team
Minutes/End-of-Year Report Template

<table>
<thead>
<tr>
<th>School: West Side</th>
<th>Year: 2019</th>
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<tr>
<th><strong>Member Name</strong></th>
<th><strong>Affiliation</strong></th>
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<tbody>
<tr>
<td>Dr. Christina Wagoner</td>
<td>Principal</td>
</tr>
<tr>
<td>Wendy Oliveri</td>
<td>Teacher (elected)</td>
</tr>
<tr>
<td>Morgan Carden</td>
<td>Teacher (elected)</td>
</tr>
<tr>
<td>Laura Moseley</td>
<td>Certified Staff (appointed)</td>
</tr>
<tr>
<td>Mary Leslie Brigdon</td>
<td>Parent/Guardian (elected)</td>
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<tr>
<td>A.B. Almy</td>
<td>Parent/Guardian (elected)</td>
</tr>
<tr>
<td>Andy Gaines</td>
<td>Community Member (appointed)</td>
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MEETING MINUTES

Date: August
Quorum: ☑ Yes  ☐ No
Members Present:

Agenda Items:

Actions:

Comments:

Recommendation to BOE:

Date: September 9/9/19
Quorum: ☑ Yes  ☐ No
Members Present: C. Wagoner  W. Oliveri  M. Carden  L. Moseley  M. Brigdon  A.B. Almy  A. Gaines

Agenda Items: 1. Bylaws Review
   2. Election of Officers
   3. Mandated Reporter Process
   4. School Improvement Plan Review
   5. Facility Updates
      a. Chromebook Refresh
      b. SMART Board Refresh
      c. STEM Lab
d. Learning Commons

6. Budget Allocation Proposed Purchases

7. 2019-2020 Field Trip Review


Actions:
1. School Governance Team voted and appointed A.B. Almy as SGT Co-Chair. SGT voted and appointed Mary Leslie Brigdon as secretary.

2. SGT voted to approve the budget allocation for the following purchases:
   a. Continuation of subscription to Reflex Math
   b. Lexia licenses, Assesslets, and AMP KDS Assessment Bank
   c. Classroom libraries
   d. Learning Commons project in Media Center

Comments: L. Moseley will present her plan for the new Learning Commons space to the Board of Education in October.

Recommendation to BOE:

Date: October 8, 2019
Quorum: ☑ Yes  ☐ No
Members Present: C. Wagoner  W. Oliveri  M. Carden  M.L. Brigdon  A.B. Almy  A. Gaines

Agenda Items:
1. Facility Updates
   a. Smart Board Refresh- completion date 12/20/19
   b. Learning Commons- pending board approval, estimated completion date 2/28/18
   c. STEM Lab- Design Process

2. Kindergarten and Phonics Data Review- Cycle 1 and 2

3. Talent Development Updates
   a. Beginning week 4
   b. Total students served= 129

4. SGT Charter Approval Updates
   a. Schoology AMP- 3rd and 4th Grade Assessments
5. Family Forums - Intermediate Years' Experience
   October 10th 6:00-7:00pm
   October 17th 10:00-11:00am (MHS IB coordinator attending)

6. New Additions to West Side
   a. Parent 2 Parent Series
      November 7th 7:00-8:00pm
      Social & Emotional Wellness in the Elementary years featuring Sarah Bragg

   b. West Side Veteran's Day- 3rd Grade Performance & School Assembly
      November 11th 9:00-10:30
      *WS students can invite family/special guests who served, or are currently
      serving in the US military

   c. West Side Career Day- 3rd-5th Grade
      November 21st 9:00-12:00pm
      *30 volunteers- Mrs. Ramber is looking for more

   d. Extracurricular/Engagement Opportunities
      a. BeeReaders (Started in 1st grade, Kindergarten coming soon, all students
         through level K)

      b. Student Council (3rd-5th Grade- application/election)
      c. Rising Writers (3rd-5th Grade- student invitation)

7. SGT School Visits- dates TBD
   -2 private schools
   -2 public schools

Actions: L. Moseley will present her plan for the new Learning Commons space to the
Board of Education on October 8th.

Comments:

Recommendation to BOE:

<table>
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<th>Date: November</th>
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Agenda Items:

Actions:

Comments:
Date: December no meeting
Quorum: ☐ Yes ☐ No
Members Present:

Agenda Items:

Actions:

Comments:

Recommendation to BOE:

Date: January 13, 2020
Quorum: ☒ Yes ☐ No
Members Present: C. Wagoner W. Oliveri M. Carden L. Moseley A.B. Almy M.L Brigdon A. Gaines

Agenda Items:
1. Facility Updates
   a. Interactive Panel Refresh- advanced staff training 1/23
   b. STEM Lab- Alli Cochran supporting design selections
   c. Learning Commons
      -Furniture delivery 1/27
      -Community opening 1/30

2. Program Reviews
   a. Innovation Lab- Kristen Moore
   b. Professional Learning Communities (PLCs); Assessment/Data Systems- Sara Kany

3. Student Achievement Mid-Year Adjustments
   a. Contracted Teacher Support 3rd-5th grades
   b. Writing Support- 4th and 5th grades- 5 day rotation

4. Kindergarten and 1st Grade Data Review

5. Future OG Training/Support
   a. Sarah Little to complete OG Math and OG level II Reading training spring/summer
   b. 3 of 4 Kinder teachers will complete Level 1 OG training over the summer

6. Kemp School Visit-feedback

7. WS Upcoming Intermediate Visit- 1/29 at 11:00 am

8. February Conference Days- 2/13 and 2/14
   a. Parent/Family Engagement Sessions

9. Boosterthon-Coming February 26th
## Actions:

## Comments:

## Recommendation to BOE:

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## Agenda Items:

## Actions:

## Comments:

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## Agenda Items:

## Actions:

## Comments:

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## Agenda Items:

## Actions:

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End-of-Year Narrative Summary