



Marietta Middle School 2020 - 2021

Student Success Guide Effective October 26th, 2020

General:

The Marietta City Schools Board of Education approved a hybrid model for middle school students. Parents may choose virtual or in-person learning beginning October 26th, 2020. For those families who choose in-person learning, students will follow a modified bell schedule Monday - Thursday. During virtual learning, students continue with a learning schedule that includes: live teaching sessions, work sessions, teachers' Virtual Office Hours, and independent work. Fridays will remain virtual for all students, and students will be expected to attend Launch class and teacher's Virtual Office Hours when necessary.

Bell Schedule:

During Flex Learning, MMS instruction is being provided both in-person and virtually in a synchronous manner.

<u>Time[±]</u>	<u>Monday</u> <u>(A Day)</u>	<u>Tuesday</u> <u>(A Day)</u>	<u>Wednesday</u> <u>(B Day)</u>	<u>Thursday</u> <u>(B Day)</u>	<u>Friday</u> <u>(All Virtual)</u>
<u>7:30 am –</u> <u>8:18 am</u>	<u>LAUNCH</u> <u>Attendance /</u> <u>7 Mindsets</u>	<u>LAUNCH</u> <u>Attendance /</u> <u>Reading Plus</u>	<u>LAUNCH</u> <u>Attendance /</u> <u>Reading Plus</u>	<u>LAUNCH</u> <u>Attendance /</u> <u>Reading Plus</u>	<u>LAUNCH</u> <u>Attendance /</u> <u>Reading Plus</u>
<u>8:30 am –</u> <u>10:00 am</u>	<u>PERIOD 1A</u>	<u>PERIOD 4A</u>	<u>PERIOD 1B</u>	<u>PERIOD 4B</u>	<u>Student Work</u> <u>Time</u> <u>(Teacher Office</u> <u>Hours[^])</u>
<u>10:12 am –</u> <u>12:48 pm</u>	<u>PERIOD 2A</u> <u>&</u> <u>LUNCH*</u>	<u>PERIOD 5A</u> <u>&</u> <u>LUNCH*</u>	<u>PERIOD 2B</u> <u>&</u> <u>LUNCH*</u>	<u>PERIOD 5B</u> <u>&</u> <u>LUNCH*</u>	<u>LUNCH</u> <u>12:00–1:00 PM</u>
<u>1:00 pm –</u> <u>2:30 pm</u>	<u>PERIOD 3A</u>	<u>PERIOD 6A</u>	<u>PERIOD 3B</u>	<u>PERIOD 6B</u>	<u>Student Work</u> <u>Time</u> <u>(Teacher Office</u> <u>Hours[^])</u>

[±]The official school start time is 7:45 am. Virtual students should login to Launch by this time. Students are expected to report to Launch period immediately upon arrival on campus.

[^]Refer to teacher's page in Schoology for specific office hour schedule. *Period 2A and 5A teachers will provide students with their specific lunch/brain break schedule.

Part 1: Covid-19 Policies and Procedures

Collective Responsibility

Any return to in-person learning requires collective responsibility for every MCS family. Failure to do such significantly compromises the health and safety of all students and staff. It is imperative, now more than ever, that families do not send their child sick to school out of convenience or medicate the child before school in order to reduce a fever. We all share a collective responsibility to monitor our child and do the right thing. Students must maintain social distancing when possible including remaining 6 feet from other students and staff.

Symptoms and Self Quarantine

Any student or staff member (with or without symptoms) who is identified as a close contact of a person who has tested positive for COVID-19 will be required to self-quarantine at home for a period of 14 days from the date of last exposure. Close contact is defined as being within 6 feet of a person with COVID-19 for at least 15 minutes. Students and staff who have symptoms must be symptom-free for at least 24 hours (without fever-reducing medication) before returning to school or work (even if the 14-day quarantine period has ended). Please contact Cindy Davis, Executive Secretary for the Department of Special Services, by email (cindydavis@marietta-city.org) or phone (678-695-7238) for DPH guidelines regarding the appropriate timeline to take a COVID-19 test. Any student who is required to self-quarantine (and subsequently be absent from school) can continue school through virtual learning, if the child and family so desire. The district's flowchart for close contact can be found at [Student Covid Flowchart](#) and [Staff Close Contact](#).

Screener:

Please use the following questions to determine if it is safe to come to school.

1. Take your temperature at home. If you have a temperature over 100.4°F or 38°C without having taken any fever-reducing medications, do not come to school.
2. If you answer yes to any of the following questions, do not come to school.
 - Do you have a loss of smell or taste?
 - Do you have a cough?
 - Do you have muscle aches?
 - Do you have a sore throat?
 - Do you have congestion or a runny nose?
 - Do you have shortness of breath?
 - Do you have chills?
 - Do you have a headache?
 - Have you experienced the new onset of any gastrointestinal symptoms such as nausea, vomiting, diarrhea, or loss of appetite in the last few days?

For Students:

1. Staff member notices that a student is not feeling well or a student states they are not feeling well.
2. Staff member contacts the front office and asks for an administrator to come to their location.
3. The administrator escorts the student to be evaluated by the nurse in the clinic.
4. A staff member cleans the student's area using Virex spray.
5. The nurse assesses the student's symptoms.
6. The nurse communicates the assessment with an administrator.
7. If the nurse's assessment is that the symptom is not Covid-19 related, the student returns to class with written communication from administration.
8. If the nurse's assessment is that the symptom is Covid-19 related, the student will be escorted to a room for isolation.
9. A staff member calls the student's parent to have the student picked-up.
10. Once a student is in isolation, staff members will follow the MCS protocol for Covid - 19. [Student Covid Flowchart](#)

Contact with Person with Positive COVID-19 Test.

Any student or staff member who has tested positive for COVID-19 (with or without symptoms) will be required to self-isolate and be absent from school or work for 10 days. If students or staff are symptomatic: the period of self-isolation is 10 days from the date of symptom onset; students and staff who have symptoms must be symptom-free for at least 24 hours (without fever-reducing medication) and symptoms must have improved before returning to school or work. If students or staff are asymptomatic: the period of self-isolation is 10 days from the positive test. If you have tested positive, please contact Cindy Davis, Executive Secretary for the Department of Special Services, by email (cindydavis@marietta-city.org) or phone (678-695-7238) for additional guidance. The district's flowchart for positive cases can be found at the following links [Student Covid Flowchart](#) and [Staff Flowchart](#)

Communication Protocol:

Marietta City Schools has developed a protocol for positive tests. Please click on the link for more information [Family Communication Process](#)

Contact Tracing

MCS will be using local school staff to support public health officials in contact tracing. This process will include identification of and notification to any person (student or staff) who was in close contact within the last 48 hours of a person who has tested positive for COVID-19. Close contact is considered less than six feet apart for at least 15 minutes.

Face Coverings

MCS requires all staff, students, and visitors to wear face coverings. Exceptions will be made for medical reasons and to accommodate eating and drinking, outdoor activities, and independent work in personal office spaces where physical distancing can be maintained. We acknowledge the importance of providing opportunities (socially distanced and not indoors) for students and staff to periodically remove their face covering. Teachers will create as many opportunities for these breaks as possible. The district's guide for face coverings can be found at the following link [Mask Guide](#).

Face coverings must be worn correctly at all times.

1. Wash your hands before putting on your mask
2. Put it over your nose and mouth and secure it under your chin
3. Try to fit it snugly against the sides of your face
4. Make sure you can breathe easily
5. CDC does not recommend use of masks or cloth masks for source control if they have an exhalation valve or vent.
6. Don't put the mask around your neck or up on your forehead
7. Don't touch the mask, and, if you do, wash your hands or use hand sanitizer to disinfect

Temperature Checks

The CDC and Cobb-Douglas Public health no longer recommend temperature checks.

Return to School Verification:

Per the most recent DPH guidelines, any student or staff member who has a fever or other COVID-19 related symptoms may be required to be absent from school (self-quarantine) for at least 14 calendar days or until a negative COVID-19 test can be produced. Students and staff must be symptom free before returning to school or work. Appropriate documentation may be required prior to a student returning to in-person learning.

Risk Mitigation:

Marietta City Schools has developed risk mitigation strategies to help ensure the safety of staff and students. The district's risk mitigation document can be found at the following link [Risk Mitigation Strategies](#)

1. Require face coverings for students and staff.
2. Provide clear desk shields.
3. Eat breakfast and lunch in classrooms or outside.
4. Reduce sharing of materials.

5. Increase airflow in HVAC units.
6. Replace existing air filters.
7. Provide hand sanitizer for every classroom and common area.
8. Increase cleaning and disinfecting.
9. Fog classrooms and common areas.
10. Establish traffic patterns in school hallways.
11. Limit visitors to the school.
12. No field trips.
13. No large group events.
14. No use of lockers.
15. No school dances.

Marietta City Schools has developed several documents relating to schools re-opening. Click on the links below to review the documents.

[Flexible Approach to Teaching and Learning](#)

[Quarantine vs. Isolation](#)

[Case Reports](#)

Learn S.A.F.E.

Marietta Middle School has developed the Learn S.A.F.E. program to keep staff and students safe. Expectations and policies are subject to change based on circumstances with the virus.

S - Sanitize hands multiple times a day.

A - Abide by social distancing when possible.

F - Face coverings (masks) are required and must be worn correctly at all times

E - Exhibit the Blue Devil Standard at all times.

Additional Risk Mitigation Strategies for Marietta Middle School

The Learn S.A.F.E. program implements additional risk mitigation strategies that are specific to Marietta Middle School.

1. Use of electronic hall pass form.
2. Use of electronic lunch form.
3. Students' needs assessment.

Students who do not comply with Learn S.A.F.E.

For students who repeatedly fail to comply with sanitizing hands, maintaining personal space, or wearing face coverings, the following steps may be taken:

1. Teachers communicate with the front office about non-compliant students.
2. Administrators report to the classroom.
3. Administrators will conference with the student.
4. Hand sanitizer will be provided.
5. Additional face coverings will be provided.
6. Parents will be contacted.
7. The student will be isolated from students and staff.
8. A discipline referral will be entered into ASPEN.
9. Parents will be requested to pick the student up from school.
10. The student will not be allowed to ride the bus home.
11. Administrators must meet with the parent prior to the student's return to school.
12. The student, parent, and administrator must complete a behavior plan for the student.
13. The student may be recommended to learn virtually for the remainder of the semester.

Buses:

The Marietta Board of Education has the authority to make reasonable regulations governing bus conduct in order to provide for

a safe and comfortable trip to and from school. Drivers are directed to exercise progressive discipline on their buses. Students exhibiting misbehavior will receive a Courtesy Notice, and the parent will be contacted by phone. A second behavior infraction will result in a Courtesy notice, parent contact, and a seat reassignment. A third behavior infraction will result in a three-day suspension from the bus, parent contact, and a Safe Rider class for the student. A fourth infraction will result in a five-day bus suspension, parent contact, and a meeting between the parent and school administration. A fifth behavior infraction will result in a bus suspension for the remainder of the year and parent contact.

Bus Safety:

1. Students must sit in their assigned seat to and from school.
2. Students must wear their mask correctly during the entire bus ride to and from school.
3. Students must maintain personal space.
4. No bus passes will be allowed (Students cannot ride home with a friend).
5. Students must follow the MCS Safe Rider Contract.

Arrival at School:

1. 7th grade students who ride the bus must enter through the Auditorium entrance where they will have the option to pick up a FREE breakfast.
2. 8th grade students who ride the bus must enter through the main entrance where they will have the option to pick up a FREE breakfast.
3. Students who are car riders or walkers must enter through the Big Blue Gym and proceed to the 400 building.
4. Students who are car riders or walkers can pick up a FREE breakfast in the 400 building.
5. Students must wear their mask correctly at all times except when eating breakfast or lunch.
6. Students must follow the traffic flow patterns marked with green and red signs.
7. Students must maintain personal space.
8. All students must report immediately to their Launch class after entering the school building.
9. Students must complete the electronic lunch form each morning upon arrival.

Activities that are not Permitted from 7:15-7:45:

To reduce the numbers of students in the hallway, the following activities are not allowed during school arrival times from 7:15 - 7:45 unless there is an emergency..

1. Entering through the wrong entrance.
2. Returning to the breakfast line after going to class.
3. Visiting a teacher who is not your Launch teacher.
4. Hanging out in the hallway.
5. Going to the restroom without checking with your Launch teacher first **unless there is an emergency.**
6. Going to the main, attendance, or counseling office.
7. Going to the Learning Hub (media center).
8. Going to the Blue Devil Express.
9. Walking to any location that is not your Launch class.
10. Being in someone's personal space.

Student Needs:

If a student has a specific need, it will be addressed after the arrival time. From 7:45 - 8:18, the staff of MMS will use the following procedures to address students' needs.

1. Chromebook or charger. The student completes the electronic pass form and goes to the Learning Hub (media center) to check-out a chromebook or charger.
2. Restroom. The student completes the electronic pass form and goes to the restroom.
3. Main or attendance office. The student completes the electronic pass form and goes to the main or attendance office.
4. Counseling. The student completes the counseling request form in Schoology. Staff will not send a student to the counseling suite. The counselor comes to the classroom to get the student.
5. Dress Code. The student or teacher completes the electronic pass form and selects Blue Devil Express/Dress Code. The student goes to the Blue Devil Express.
6. School supplies. The student completes the electronic pass form and goes to the Blue Devil Express.

Procedures for being in the Hallway:

If a student needs to go to any location during class, they must adhere to the following procedures.

1. Students cannot leave during the first ten minutes or last ten minutes of class (10-10 rule).
2. Students must get permission from their classroom teacher.
3. Students must complete an electronic pass form created by the staff of MMS.
4. Students must go directly to the requested location.
5. Students must return to class immediately.
6. Students must wear their mask correctly.
7. Students must maintain personal space.

Hallway Transitions:

1. Students may clean their desks and desk shields before leaving class.
2. Transitions will occur during a 12-minute block between classes.
3. The student body will be split into three groups by last name to transition.
4. Students must follow traffic flow patterns that are marked with red and green signs.
5. Students must walk immediately from one class to another, and students must wait outside the classroom until directed by a teacher.
6. Students must maintain personal space.
7. Students must wear their masks correctly.
8. Students must follow the Blue Devil Standard.

Classroom Expectations:

1. All students will have an assigned seat.
2. Each student may clean their own desk and desk shield when entering the classroom.
3. Students may use disposable gloves if requested.
4. Students must maintain personal space.
5. Students must wear their mask correctly at all times.
6. Students must receive permission from their teacher to leave the classroom.
7. Students must complete the electronic pass form before exiting the classroom.
8. Students must follow the Blue Devil Standard at all times.
9. Students must follow the teacher's expectations and procedures.
10. Students may clean their desk and desk shield before exiting the classroom.

Lunch:

Cafeteria staff will serve lunch in the cafeteria and satellite locations.

1. All students can receive a FREE lunch.
2. Students must be escorted to the cafeteria or satellite location by their teacher.
3. Students must wait calmly and quietly in line.
4. Students must maintain personal space.
5. Students must wear their masks correctly while getting their lunch.
6. Students must be escorted back from the cafeteria or satellite location after getting lunch.
7. Students will eat lunch in the classroom or outside, and they will sit in assigned seats.
8. A select few classes will eat in the cafeteria because their classrooms do not have desks or tables.
9. Students can remove their mask while eating lunch.
10. Students must follow the Blue Devil Standard.

Mask Break

1. Students must be escorted to Mask Break by their teacher.
2. Students must be escorted back to their classroom after Mask Break.
3. Students must wear their masks correctly while going to and from Mask Break.
4. Teachers will walk students outside to allow students to remove their masks for a few minutes.
5. If students remove their masks, they must be outside and more than 6 feet away from everyone.
6. Students must maintain personal space.

Brain Break:

Brain Break is a time where students get a break from classwork. Students can socialize, but there will be no sports equipment at this time.

1. Students must be escorted to Brain Break by their teacher.
2. Students must be escorted back to their classroom after Brain Break.
3. Students must wear their masks correctly while going to and from Brain Break
4. If students remove their masks, they must be outside and more than 6 feet away from everyone.
5. Students must maintain personal space.

Dismissal:

1. Each student may clean their own desk and desk shield.
2. Dismissal will occur during a 12-minute block at the end of the day.
3. The student body will be split into three groups by last name.
4. Traffic flow patterns with red and green signs will be used.
5. The Skywalk will be used to transition students to and from the 400 building.
6. Students must walk to their bus, car, home, or cafeteria for Tutoring Time immediately.

Tutoring Time for In-Person Learners:

Parents can sign students up for Tutoring Time on a weekly basis. Tutoring Time runs Monday - Thursday from 2:45 - 4:30.

1. Students are dismissed from their last class of the day.
2. Students must walk immediately to the cafeteria.
3. Students must wait calmly and quietly in line.
4. Students must maintain personal space.
5. Students must wear their masks correctly while getting their Tutoring Time snack.
6. After getting the snack, students must sit down immediately and maintain social distancing.
7. Students may remove their mask to eat, but they must put it back on immediately after eating.
8. Students must wait for their tutors to escort them to their Tutoring Time locations.
9. Students must maintain personal space.
10. Students must have permission from teachers to go to the restroom.
11. All students must have an assigned seat.
12. Students must sit down in their assigned seat immediately.
13. Students may clean their desk and desk shield.
14. Students must keep their shields on their desk at all times.
15. Students must follow the Blue Devil Standard.

Tutoring Time for Virtual Learners:

Parents can sign students up for Tutoring Time on a weekly basis. Tutoring Time runs Monday - Thursday from 2:45 - 4:30.

1. Students remain in the vehicle when arriving for Tutoring Time.
2. Students must be dropped off on Polk and Winn St.
3. A staff member will ask the student Covid - 19 screening questions.
4. Students must wear a mask when exiting their vehicle.
5. Students must maintain personal space.
6. Students must report immediately to their Tutoring Time location.
7. Students must have permission from teachers to go to the restroom.
8. All students must have an assigned seat.
9. Students must sit down in their assigned seat immediately.
10. Each student may clean their own desk and desk shield.
11. Students must keep their shields on their desk at all times.
12. Students must follow the Blue Devil Standard.

Activities that are not Permitted during Transitions, Lunch, Mask Break, Brain Break, Dismissal, or Tutoring Time:

1. Visiting another teacher.
2. Hanging out in the hallway.
3. Going to the restroom without checking with your teacher first unless there is an emergency.

4. Going to the main, attendance, or counseling office.
5. Going to the media center.
6. Going to the Blue Devil Express.
7. Walking to any other location.
8. Taking off your mask.
9. Being in another person's personal space.

Part 2: General Policies and Procedures

Required School Supplies for In-Person Learning

Students must bring the following to school every day:

1. A face covering (mask).
2. Marietta City Schools-issued Chromebook or personal device.
3. Charger for the Chromebook or personal device.
4. Pencils and pens.
5. Paper in notebook or folder.
6. Math books.
7. ELA novel.
8. Water bottle filled with water (All water fountains have been shut off.)
9. Team-specific materials.

Chromebooks:

1. All students are highly encouraged to have a Marietta City Schools-issued chromebook.
2. Students must bring their chromebook/personal device and charger to school each day.
3. Parents have the opportunity to pick up chromebooks during Talk and Tours and in the front office before the 1st day of in-person classes..
4. If a student still does not have a chromebook on the first day of school, devices will be delivered during Launch periods during the week.
5. A technology agreement must be on file for every student.
6. If technical support is needed, please email techhelp@marietta-city.org or call 678-695-7215. Additionally, as offered during Spring 2020, Wi-Fi school buses will be available throughout the community. Please visit marietta-city.org for locations, days, and times.
7. GoGuardian monitors all activity on Marietta City Schools-issued devices and while a student is logged into their Marietta City Schools account. GoGuardian sends alerts to administrators and counselors for activity that is not appropriate for school whether a student is on campus or at home.

Attendance:

Consistent attendance is critical for all students. During in-person learning, teachers will take attendance during Launch and every class period. Students are marked tardy for the day if they arrive at school later than 7:45. Students will be marked tardy for class if they arrive after the tardy bell rings.

During virtual learning, attendance will be taken during every Launch period and live session. Failure to attend a Launch class or live session will count as an absence. During virtual learning, a student will be marked tardy if they arrive late to any class period.

If a student is absent from a Launch period, class, or live session, a parent must submit a written statement of the absence to the attendance clerk within 48 hours of the absence using the following email: sojeda@marietta-city.k12.ga.us, school drop box, or faxed to 770-429-3162. Even if written notices are provided, administrative intervention can occur for chronic absenteeism or tardies.

Grades:

Teachers will follow grading guidelines established by the school, and the guidelines will be communicated through the syllabus for each course. Students must complete assignments and submit them to their teacher by the due date. Assignments that are submitted after the due date will be considered late, and points may be deducted from late assignments. Assignments that are not submitted will receive a zero. Students will have the opportunity to submit missing assignments, and teachers will communicate what is the last day they will accept any missing assignment. The grades that students earn during virtual or in-person learning will count toward final grades and promotion/retention.

Homework:

Homework is a valuable tool to extend learning and review important concepts. Teachers may assign homework that could be factored into a student's overall grade.

Requirements for Promotion:

Students who do not meet the promotion requirement for Marietta City Schools may be required to attend summer school and/or may be retained in the current grade..

Digital Platforms:**SCHOOLGY**

Schoology is the digital platform where students will find information, assignments, tests, quizzes, and links for each of their classes. Students must log into Schoology for all of their classes each day. The website is <http://marietta.schoology.com>. Students will use the following login credentials:

username: lunch#@marietta-schools.net

password: birthday MMDDYYYY

If you are unable to access Schoology, please email schoologysupport@marietta-city.org or call 678-695-7255.

ASPEN

ASPEN is the digital platform where students can find their grades, attendance, and assessment scores. Students will be able to log into other digital platforms using the Clever app, which is located on the ASPEN homepage. The website can be accessed using the following link: <https://ga-marietta.myfollett.com>.

READING PLUS

Reading Plus is a program that students use to improve their reading skills. Students are expected to use Reading Plus Tuesday - Friday during Launch. Students must earn 4 SeeReaders with green checks every week. Work that is completed in Reading Plus will be used for a grade in a student's ELA class as well as Reading Connections for those who are enrolled. Students will log into Reading Plus through the Clever app located in ASPEN.

ASCEND

Ascend Math is an online individualized instructional resource which identifies skill gaps, assigns targeted instruction, and motivates students to succeed. Ascend Math is written to our Georgia state standards. Instruction is delivered in a logical math sequence. Students move ahead at their own pace and track their own progress.

CLEVER

Clever is an app used to log into most of the digital platforms and programs for Marietta Middle School.

Communication:

The staff of Marietta Middle School will use Schoology as a digital platform to communicate with students and parents. The Schoology platform will house information about classes, assignments, live-sessions, and teachers' Virtual Office Hours. Schoology will be the main platform where students receive and submit classwork, projects, quizzes, and tests.

ASPEN will be utilized to communicate with parents and students about grades and progress in courses.

Students are requested to communicate their needs with their teacher during class, live sessions, and teachers' Virtual Office Hours. When students are outside of class, live sessions, or teachers' Virtual Office Hours, they should use the features of Schoology to communicate with teachers.

Parents can communicate with teachers and administrators using the school district's email and phone system.

Important Phone Numbers:

MAIN OFFICE (Monday-Friday, 7 AM-3 PM)

770-422-0311

MAIN OFFICE FAX

770-429-3162

Media Center - The Learning Hub

Marietta Middle School's Media Center is now called, The Learning Hub. The Hub provides a variety of services to students. The Learning Hub is the location that students can check-out chromebooks and chargers when needed. The Learning Hub staff assists students in locating, evaluating, and using research materials, magazines, books, and audio-visual materials. The staff also assists students in locating recreational reading books. Students may check out two books for class work and/or recreational reading. The check-out period is for three weeks. If a book is damaged or lost, the student is expected to accept the responsibility for the replacement cost of the book.

Blue Devil Express:

The Blue Devil Express provides students with needed school supplies such as pencils, pens, paper, and notebooks. If a student is not in dress code, staff members in the Blue Devil Express can provide loaner clothing items.

Uniforms:

All online orders placed 10/15/20-10/25/20 will be delivered to the students' Launch classes on Tuesday, 10/27/20.

After 10/25/20, all uniforms purchased online or through a cash payment envelope will be delivered to the students' Launch classes on Tuesday and Thursday of each week.

Families can pay with cash using the PTSA envelope available at the MMS front office. Cash orders should be dropped in the MMS payment box located outside the front office. All online orders can be placed by clicking the following link: [Uniform Sales](#). Uniforms that have been purchased with cash or online will be delivered to a student's Launch class.

Unified Dress Code:

Due to the complex nature of our dress code policy, administration reserves the right to handle all dress-code violations in a case-by-case manner.

All clothing should conform to the MMS Unified Student Dress Code:

1. No hats, hoods, or head coverings can be worn inside the school building.
2. Clothing must cover all under garments and body parts.
3. Sagging is not allowed.
4. Clothing cannot have holes, frays, fringe, rips, or patches..
5. All pants and shorts must be plain, the appropriate size, and navy, black, khaki, gray and dark blue/black denim.
6. Skirts and skorts must be plain, knee length or longer, and navy, black, khaki, gray and dark blue/black denim.
7. Shirts will be short sleeved or long sleeved navy or gray with the MCS logo on the left side. The MMS uniform shirt option may also be worn.
8. Marietta Middle School Spirit Wear may be worn on designated Spirit Wear Fridays.
9. Uniform-free days may be announced/designated by the Administration at their discretion.
10. Crewneck sweatshirts will be navy, printed with the MCS logo in white on the left side and must be of appropriate size.
11. Pullover hoodies will be either navy or gray with the MCS logo and must be of appropriate size.
12. Hoodies/jackets must **ZIP UP** and be plain navy, black, or gray.

13. Students may also wear navy or gray “Marietta Blue Devil” sweatshirts/hoodies over their uniform shirts such as those provided by MMS sports teams. While wearing a hooded sweatshirt/jacket, students must keep the hood completely off of the head while indoors.
14. No slides, shower shoes, beach shoes, rubber flip flops, house shoes, sandals, slippers, open-toe shoes, or slipper boots are allowed.

T-shirts and sweatshirts may be purchased at the school from the PTSA or online [Uniform Sales](#)

Opt-Out:

Parents who wish to have their child exempted from the unified dress code program will need to complete an opt-out form and submit it to the principal within 5 school days of the start of school. Students enrolling after this deadline must notify the principal in writing, within 5 days of their intention to opt-out, upon which time they may print an opt-out form available on the school system website. Families for whom the unified dress policy will create a financial hardship will contact the school counselor, social worker, or school nurse for assistance in obtaining uniform shirts.

The following clothing items ARE NEVER ALLOWED. Please note that this is not a comprehensive list and is subject to change.

Tops	Bottoms	Shoes	Accessories
Tank tops, shirts, or dresses with straps narrower than 2”	Holes, frays, or rips in shorts, pants, or jeans	Slides or any open-toe shoes such as sandals	Extremes in hair styles,
Single strap tops	Tights, Leggings, or Jeggings	Socks with inappropriate content	Painted faces or stick-on-skin tattoos
Sheer or see-through clothing	Short shorts, mini dresses or skirts		Sunglasses
Halter-tops or bare midriffs.	Skirts with high slit sides		Facial piercings
Low cut shirts	Visible underwear or undergarments.		Bandanas, head scarfs, hats, or headbands with adornment
Shirts tied in front or back	Overalls		Chains
Tops with inappropriate content	Tight- fit dresses		Hairnets or shower caps
Hoods			Jewelry with spikes or inappropriate content
			Dangling belts, dropped suspenders, or items hanging out of pockets

Dress Code Violations:

When a student arrives at school out of dress code, MMS staff and administration will first attempt to resolve the issue. If the issue cannot be easily resolved, MMS staff and administration may take the following measures.

First dress code offense:

1. As soon as students arrive for the day, teachers and administrators will check to ensure that students are in dress code.
2. If a student is out of dress code, the student or teacher completes the electronic pass form and selects Blue Devil Express/Dress Code. The student goes to the Blue Devil Express.
3. Staff members in the Blue Devil Express will make every effort to correctly outfit the student. Their efforts will include notifying the parent and asking the parent to bring proper clothing. If the parent does not bring the student the proper

clothing, the student will be provided a loaner uniform for the day. Once the student has received the proper attire, he/she will be sent to class.

4. If a student is provided a loaner uniform, with teacher permission, the student or teacher completes the electronic pass form and selects Blue Devil Express.
5. The student goes to the Blue Devil Express.

Second dress code offense:

Same initial procedures will be followed except the offense will be documented in ASPEN. School administrators or designees will contact the parent and provide a warning that a third offense could result in ISS. School administration will also work with the parent to identify solutions if there are challenges regarding uniform acquisition.

Third violation or more:

Same initial procedure will be followed as the second except student will be sent to ISS until dressed in proper clothing.

Blue Devil Standard

Students at Marietta Middle School are expected to uphold high levels of character and positive behavior. Consistent with the MYP IB Learner Profile, students should demonstrate the following characteristics: inquirers, thinkers, communicators, principled, open-minded, positive risk-takers, balanced, reflective, caring, and knowledgeable. Students are expected to meet these expectations in every setting at MMS (cafeteria, hallways, restrooms, classrooms, field trips, etc.). We honor students that uphold the Blue Devil Standard on a monthly basis through our Blue Devil of the Month recognition program.

PBIS:

Positive Behavior Intervention Support (PBIS) is an evidence-based practice promoting school safety and a positive learning environment for all students. PBIS is implemented school-wide and designed to encourage positive behaviors in a consistent manner for all students. The staff of MMS explicitly teach and model expectations to ensure our students can meet these expectations in every area of the school (hallways, restrooms, cafeteria, assemblies, arrival, dismissal, and in the classroom). Students who are not responding to the school-wide program through displaying positive behaviors will be given additional behavior support through social skill instruction, behavior contracts, parent conferences, check-in/check-out, and/or counseling. Because of Covid-19 safety protocols, MMS will not hold Lunch on the Green or monthly behavior celebrations. MMS will use incentives that do not require large gatherings.

Behavior Consequences:

When students do not meet the expectations of the Learn S.A.F.E. program and/or the Blue Devil Standard, the following consequences may be assigned:

1. **Conferences:** Scheduled with parents, counselors, teachers and/or administrators to discuss problems and initiate a plan to resolve the problem.
2. **Mediation and Conflict Resolution:** Discussion to resolve a dispute between two or more students. This process may include students, teachers, administrators, and staff.
3. **Counseling:** Group or individual intervention by counselors.
4. **Give Back:** Give Back could include wiping tables at the end of a lunch period, writing a thank you letter to a staff member, and donating items to the Blue Devil Express, etc.
5. **Blue Devil Success Room during school:** (ISS) The student attends school, but he/she is isolated from other students in a supervised setting. Work is assigned to the student and credit is given for all work completed while in isolation. Students cannot participate in extra-curricular activities for those days they are assigned to in-school suspension. Failure to comply with ISS rules may result in OSS (Out of School Suspension).
6. **Blue Devil Success Room after school:** The student would be assigned to detention after school.
7. **Behavior Contract:** Student behavior expectations are outlined and mutually agreed upon by the administration, student, and parent.
8. **Check-in and Connect:** A staff member is assigned to a student, and they meet frequently to discuss a student's day and behavior.
9. **Suspension:** The student is suspended out of school (OSS) and is not permitted to attend school or any school sponsored functions. Students suspended ten days or less will have the opportunity to make up tests and other

assignments for credit upon return from suspension. However, it will be the responsibility of the student to initiate make-up work. Parents are required to return to school with the student after suspension, per Georgia Law.

10. **Alternative School Placement:** Students may be assigned to alternative environments because of serious behavior and discipline offenses.
11. **Tribunal Hearing:** Students are referred to tribunal hearings because of serious violations or repeated school violations. A waiver may be offered in lieu of impending tribunal.
12. **Student Expulsion:** A student shall be subject to expulsion of a determined length by a decision of disciplinary tribunal. The student has been afforded notice and procedural rights prescribed before such expulsion.

Academic Honesty:

The students of Marietta Middle School are expected to show the highest level of academic integrity. Students are **NOT** displaying academic honesty when they:

1. Give or receive information about a quiz or test.
2. Share answers to classwork, projects, quizzes, or tests.
3. Copy another student's classwork, projects, tests, or quizzes.
4. Access another student's work on any digital platform.
5. Share login information for any digital platform.
6. Copy and paste information from the internet for classwork, projects, tests, or quizzes.
7. Use devices to look up the answers to tests or quizzes.
8. Share images of classwork, projects, quizzes, or tests.

Because academic honesty is critical to student learning, the staff of Marietta Middle School reserve the right to apply consequences when students do not meet expectations. The following consequences are possible for instances of academic dishonesty:

1. Student conference.
2. Parent notification.
3. Parent-teacher conferences.
4. Parent-student-administrator conferences.
5. A grade of zero on the classwork, project, test, or quiz.
6. Alternative classwork, projects, tests, or quizzes.
7. Discipline referrals to administration.

Virtual Work Space:

For students who have chosen to remain in virtual learning, they should have a work space that:

1. Has a table or desk.
2. Has a chair.
3. Is quiet.
4. Has good lighting.
5. Is free from distractions.
6. Has a computer (chromebook, laptop, desktop, or tablet).
7. Has access to WiFi.
8. Has the necessary materials for the course.

Launch:

1. Launch period begins each school day (Monday - Friday).
2. Launch teachers will take attendance at 7:45 a.m.
3. All in-person students must complete the electronic lunch form Monday - Thursday.
4. Teachers will implement the 7-Mindsets curriculum on Mondays unless otherwise directed.
5. For Tuesday - Friday, teachers will closely monitor students as they work on Reading Plus in the classroom and at home. It is critical that teachers require students in virtual learning to keep their camera turned-on while working, and they should plan to use GoGuardian to help ensure students are on-task.
6. For Friday, teachers will review students' academic progress and note missing assignments for individual students. On Fridays, teachers should private message students through Zoom or other digital platforms to alert students of missing assignments. Teachers will direct students to attend Virtual Office Hours for teachers in which they are missing assignments.

Live Sessions:

For students who have chosen to remain in virtual learning, they should view live teaching sessions the same as attending class in-person. Teachers use Schoology, Zoom, or other platforms to conduct live teaching sessions for all classes. Students must adhere to the following expectations:

1. Students must attend **ALL** live sessions for every class.
2. Students must log into the live session at least 5 minutes prior to the start time.
3. Students must use a Marietta-City Schools-issued chromebook.
4. Students must login using their MCS Google account.
5. Students must keep cameras on during the entirety of all live sessions.
6. Students must use their full name when logging into live sessions.
7. Students must answer questions verbally when directed by the teacher.
8. Students must keep the microphone muted until directed by the teacher.
9. Students must remain on-task for the entirety of live sessions.
10. Students will be required to complete assignments **DURING** the live session.
11. As with in-person school, parents should not join or appear during a live session. (Parents should communicate with staff using email or phone calls.)
12. Students are responsible for maintaining a positive learning environment and appropriate physical presence.

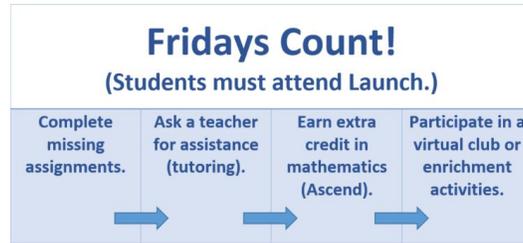
Teachers' Virtual Office Hours:

The purpose of Teachers' Virtual Office Hours is to provide students with a supervised time where they can complete missing work, receive tutoring, or engage in enrichment. Students who have not completed assignments for the week or who have other missing work will be required to attend a teacher's Virtual Office Hours to complete their work. Students who need additional support will request or be asked to attend a teacher's Virtual Office Hours to receive tutoring or remediation. Also, some teachers may implement enrichment activities such as clubs or STEM challenges during teachers' Virtual Office Hours. If a student has completed all assignments and Reading Plus for the week, they will work on Ascend during the scheduled teachers' Virtual Office Hours. Students will use Zoom, Schoology, or other platforms to join a teacher's Virtual Office Hours.

Fridays Count!:

On Fridays, all students are virtual and they should:

1. Attend Launch and complete Reading Plus activities.
2. Participate in an individualized advisement session with the Launch teacher.
3. Complete missing work.
4. Attend a Teachers' Virtual Office Hours if assistance is needed.
5. Complete ASCEND math lessons. They can earn extra credit in their math class for completing these activities.
6. Read the next chapter in their ELA novel.
7. Participate in clubs/enrichment activities, if/when available.



Special Education/504 Services:

Students who receive special education/504 services will continue to receive programmatic support to the greatest degree possible through in-person or virtual learning. If you have specific questions or needs regarding how your child's services will be provided, please contact Sheila Leftwich for 504 plans at sleftwich@marietta-city.k12.ga.us or Lisa Cox for IEPs at lcx@marietta-city.k12.ga.us.

MILE/Gifted and ESOL Services:

Students who receive specialized MILE/gifted and/or ESOL services will continue to receive programmatic support to the greatest degree possible through in-person or virtual learning. If you have specific questions or needs regarding how your child's specific services, please contact Sheila Leftwich for MILE/Gifted services at sleftwich@marietta-city.k12.ga.us or Dr. Lela Horne for ESOL services at lhorne@marietta-city.k12.ga.us.

Georgia Milestones:

The State of Georgia will require students to take Milestones assessments at the end of the 2020 - 2021 school year.

Athletics:

MMS is working in collaboration with the Georgia High School Association (GHSA) to develop and adhere to appropriate guidelines for athletic practices and competitions. We expect these guidelines to continue to evolve, and as such, each coach will provide updates to our student-athletes and their families, when available. Coaches and athletic trainers will implement safety protocols in line with DPH and the GHSA to maintain student safety.

Students participating in competitive interscholastic activities shall pass a minimum of 70% of courses carrying credit toward grade promotion in the grading period immediately preceding participation. All students must have a current physical on file to participate in sports. Please go to the link below to complete the necessary paperwork:

mariettacity2.atsusers.com

Username: Student ID

Password: blue

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