



Administrative Guidelines

Department: Operations

Policy: JCDB

Topic: Dress and Grooming

Revised: October 2009

PROCEDURE

1. Principals and their staff should monitor for appropriate dress of students while involved in all school activities or while acting as a representative of the school. In addition to the requirements of Policy JCDB, principals and their staff should ensure that the following regulations are observed in all schools:
 - a. Cleanliness of person and clothing required.
 - b. Clothing and hairstyles which meet safety standards must be worn. Safety standards meaning clothing and hairstyles that are not adorned with items that could be used as a weapon.
 - c. Shoes are to be worn at all times.
 - d. Disrespectful or inflammatory symbols are not permitted; including gang member identifying markings.
 - e. Uniforms for physical education classes may be prescribed by the teacher.
 - f. Tank tops, see-through clothing, narrow shoulder straps, low necklines, pajama-like clothes, bare midriffs, spandex, or other immodest dress is prohibited.
 - g. Clothing to be worn appropriately on the body, in including pants worn at the waist.
 - h. Potentially dangerous or suggestive jewelry is prohibited.
 - i. Suggestive, obscene, drug/alcohol/tobacco related or racially insensitive garments are not allowed.
 - j. Hats, bandana or non-religious headwear is not allowed to be worn in the school building.
2. Charter system schools may elect to implement a site-based uniform policy at the opening of school in any given school year. School Governance Teams (SGT) may approve the policy consistent with requirements of Policy JCDB. At a minimum the school principal shall:
 - a. Notify parents/guardians of students enrolled in the school of their intent to implement a site-based uniform policy at the opening of school no later than March 1 of the calendar year in which the policy is to be implemented. Notification shall include, but not be limited to the following:
 - i. Rationale for implementing a site-based uniform policy

- ii. Detailed description of site-based uniform policy, including the scope of the opt-out provision (must include exemptions for medical and/or religious reasons)
 - iii. Plan for students who may not be able to afford to purchase uniforms
 - iv. Information regarding vendor options, price, etc.
 - v. Information regarding types of uniforms to be used
 - b. Prior to SGT approval, the principal shall hold a minimum of two information sessions to which all parents in the school are invited.
 - c. Utilize a survey, petition, a ballot, or any combination thereof to document that 70% of the school's staff and 70% of the school's enrolling parents/guardians approve of the adoption of a site-based uniform policy.
 - d. Annually review the site-base uniform policy to determine whether the policy has met the SGT's objectives.
- 3. The application process annotated in paragraph 2 is also applicable to uniform policy applications from local school councils, with following exception:
 - a. Upon approval of 70% of the school's enrolling parents/guardians, the principal shall submit the application (AB42-Uniform application) to the superintendent no later than March 1st of the desired implementation year.
 - b. The superintendent will submit the application to the Board for approval or disapproval of the request.
- 4. Each school principal or their designee shall provide a uniform "opt-out" option to parents/guardians who do not want their child to wear the school uniform.
 - a. The "opt-out" option will be available to parents/guardians for up to five days form the date the student first attends the school.
 - b. Parents/guardians will have up to fifteen days from the date the student first attends the school for the student to begin wearing the appropriate school uniform.