



Crowdfunding Request (Form JKA)

Name of school: _____ Name of sponsor submitting this request: _____

Dates of online fundraiser: _____

THE DISTRICT AUTHORIZED CROWDFUNDING PROVIDER IS DONORS CHOOSE.

If donated school supplies or educational materials are to be received:

I certify that I have submitted to my Principal for review:

- The narrative, or essay of the project that will appear on the donation website;
- A copy of the photo that is planned to appear on the website (Note: photos containing MCS students are not permitted);
- A complete list of all educational items being requested as part of this project, including the associated costs of these items;
- The length of time the project is planned to appear on the website;
- The number of students who will be impacted by this project;
- The educational areas, or subjects, to which this project will apply, including grade level(s);

I also certify that:

- Technology has reviewed and approved all Technology-related equipment being requested as part of this online fundraiser;
- Academic Programs has reviewed and approved all Media-related supplies and materials being requested as part of this online fundraiser. I further certify that all Media-related supplies and materials being requested as part of this online fundraiser must comply with Board Policies IFBD School Media Centers.
- I understand that once the donated items are received, they become property of Marietta City School District and that the school must contact Finance so all appropriate items may be properly inventoried and accounted for.
- I understand that if the online fundraiser time period expires before reaching the donation goal, and if the sponsor, teacher or the school, receives a "gift card" for the amount that was donated, these gift cards must be delivered to the school Bookkeeper for safekeeping and value tracking, according to the District's Financial Procedures.

If monies are to be remitted to the school from the online fundraiser:

- A description of the method by which collected funds will be remitted to the school and the purpose for which they will be used, must be provided here:

Office Use Only

- Approved _____ (Date approved)
- Denied Non-Compliant Other: _____

Signature of Principal