



Administrative Guidelines

Department: OFFICE OF ACADEMIC ACHIEVEMENT AND PROGRAMS

Policy: JKA/KEBA

Topic: CROWDFUNDING ACTIVITIES

Revised: AUGUST 2020

PROCEDURES

- **FORMAL REQUEST:**

Prior to initiating any new crowdfunding fundraiser, the teacher/sponsor must submit a Crowdfunding Request Form JKA to their principal for approval. A copy of all approved Form JKAs be maintained at the school. Board approval per Board Policy JKA must be obtained by the Office of the Deputy Superintendent.
- **CROWDFUNDING SPONSOR:**

The District shall select a sole provider of crowdfunding services for the District and District-related fundraisers. Utilizing one site will assist the District in supervising and overseeing the crowdfunding activities on a consolidated basis. Effective August 1, 2020, all new crowdfunding fundraisers must be conducted through the District selected sole provider. Failure to use the selected sole provider for all future crowdfunding fundraisers could subject employees to disciplinary action up to and including termination of employment with the District.

SUPPORTING DOCUMENTS

CROWDFUNDING REQUEST FORM JKA